



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		LADY BRABOURNE COLLEGE
Name of the head of the Institution		Prof. Siuli Sarkar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03322897720
Mobile no.		9830111872
Registered Email		prl@ladybrabourne.com
Alternate Email		i.choudhuridutt@gmail.com
Address		P-1/2 Suhrawardy Avenue
City/Town		Kolkata
State/UT		West Bengal
Pincode		700017
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Indrani Choudhuri Dutt
Phone no/Alternate Phone no.	03324667070
Mobile no.	9339751146
Registered Email	prl@ladybrabourne.com
Alternate Email	i.choudhuridutt@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.ladybrabourne.com/AQARNEW/AQAR2014-15/AQAR14-15">http://www.ladybrabourne.com/AQARNEW/AQAR2014-15/AQAR14-15</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.ladybrabourne.com/AQARNEW/AQAR2015-16/Calendar2015-16">http://www.ladybrabourne.com/AQARNEW/AQAR2015-16/Calendar2015-16</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	85.35	2006	21-May-2006	20-May-2011
2	A	3.2	2014	10-Dec-2014	09-Dec-2019

<b>6. Date of Establishment of IQAC</b>	15-Jun-2007
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
This year Ms. Anupurba	01-Jul-2015	49

Banerjee, Assistant Tagore Fellow of the Rabindranath Tagore Centre for Human Values, gave an hour-long talk on the Fundamental Aspect of Value and its relevance in contemporary life	1	
10th Anniversary of Global Awareness of Cancer and the World Cancer Day	04-Feb-2016 1	51
Value Education Seminar on 'Status of women in the context of tradition and modernity' by Prof. Indrani Sanyal, Department of Philosophy, Jadavpur University	10-Sep-2015 1	95
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lady Brabourne College	Minor Research Project	UGC	2015 365	128250
Lady Brabourne College	Major Research Project	UGC	2015 365	858697
Lady Brabourne College	Research Fellowship	UGC	2016 365	898923
Lady Brabourne College	RUSA 1st installment	WB State Government	2015 365	5000000
Lady Brabourne College	RUSA 2nd installment	WB State Government	2015 365	7291666
Lady Brabourne College	Development Grant	WB State Government	2015 365	750000
Lady Brabourne College	Development Grant	WB State Government	2015 365	754650
Lady Brabourne College	Maintenance	WB State Government	2015 365	4192273
Lady Brabourne College	Major Research Project	CSIR	2015 365	27546
Lady Brabourne College	IQAC	UGC	2015 365	12000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	Yes
If yes, mention the amount	12000
Year	2015

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- The IQAC comprising of Senior Faculty members headed by the Principal cover the aspect of research promotion in its regular meetings. Whenever need arises the IQAC keeps open the option of expert consultation. With the initiative taken by IQAC, PG course in Political Science has been started successfully from the session 201516. A mission has been taken by IQAC to open PG courses in Chemistry, Botany and Zoology from the next academic session 201617. The college has obtained the sanction from University of Calcutta.

- After second cycle of evaluation by NAAC in 2014, the IQAC assists the Principal in chalking out a) Academic programmes, including identification of research areas. b) Infrastructural blue prints related to academic progression campus management. c) Value Education programmes. d) Authentication of data by incumbent applying under CAS (Career Advancement Scheme) by IQAC Convenor.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Preparation for introducing PG course in Political Science, Chemistry, Botany and Zoology.	PG courses in Political Science, Chemistry, Botany and Zoology will start from the coming session.
To promote research and infrastructural development e.g. Advanced Level Research Laboratories, Roma Chowdhury Building etc.	Construction work of Roma Chowdhury Building has been successfully completed up to three storeys in this year. The installation work for the extension of Wide Area Network (WAN) to

	Roma Chowdhury Building has been started.
The college is planning to achieve the grant under BOOST II Programme, Dept. of Biotechnology, Govt. of West Bengal.	An amount of Rs. 30 lakh has been allotted to our college under BOOST II Programme as per the recommendation made by the Screening Committee on BOOST Programme by the Dept. of Biotechnology, Govt. of West Bengal.
To open a fully air-conditioned Food Court adjacent to the main canteen and UGC - sponsored Merged Scheme Building	Completion of arrangement of a fully air-conditioned Food Court adjacent to our main canteen and another fully air-conditioned cozy seating arrangement in the food court area meant only for teachers. The UGC - sponsored Merged Scheme Building, consisting of a big air-conditioned examination hall-cum-seminar room, an adjacent office room and two washrooms for the conduction of University and College examinations as well as arranging departmental talks and lectures has been made fully functional.
Optimum utilization of the Infrastructure grant of Rs. 2 Crore sanctioned under Rashtriya Uchchatar Shiksha Abhijan (RUSA)	Received two installments - Rs. 50 lakh in the first installment and Rs. 72 lakh, 91 thousand 6 hundred and 66 only in the second one. Allotted amount has been spent successfully.
After completing a number of activities under CPE Phase I in 2012 and reaccreditation of NAAC with A level certification in 2014, our college has planned to submit a proposal for the next phase of CPE this year.	Submitted proposal for the next phase of CPE and in May, 2016 Principal madam defended the proposal before an Expert committee of the UGC in New Delhi. The committee reviewed and recommended our college as eligible for the CPE II.
Installation of 1KWP Solar Power Plant as a part of the drive to cut down on energy consumption, cost and to promote alternative eco-friendly source of power supply.	In February, 2016, Solar Panels of 1 kWp energy have been installed on the roof top of the main building of our college with the initiative of Dept. of Physics in collaboration with West Bengal Renewable Energy Development Agency, Govt. of west Bengal and the Higher Education Department, Govt. of West Bengal.
Construction of a Rain-water Harvesting System for sustainable development.	With the initiative of Dept. of Botany, a Rain water Harvesting Project of Rs. 43 lakh in collaboration with State Water Investigation Directorate, Govt. of West Bengal has been successfully completed.
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14. Whether AQAR was placed before statutory body ?	No
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2015
Date of Submission	28-Jan-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has set up a web server which hosts the College Management Information Software (CMIS). The objective of this was to design and implement software solutions that provide suitably detailed reports in an accurate, consistent and timely manner for smooth functioning or management of college administration. A comprehensive database consisting of all information related to student activity in academic or non academic field is absolutely vital. Proper systematic documentation of the same is required periodically. We have to prepare and provide similar information multiple times and it is a repetitive effort and wastage of institute effort time. The Library has been working towards full automation through RFID. Many departments like Botany and Geography are restructuring their student database. • A similar database consisting of all information related to teacher activity in academic or field of research is equally vital. The CMIS software also caters to this. The Career Advancement Scheme for the teachers is also managed by this software. This system is also being reorganized. Actually the college is on the way to full automation.</p>

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Range of Core /Elective options offered by the University and those opted by

the college i) The College has Core options at the UG level in English, Bengali, Persian, Sanskrit, Hindi, Urdu, History, Philosophy, Political Science, Sociology, in Arts. It has Core options in Physics, Chemistry, Botany, Zoology, Microbiology, Mathematics, Statistics, Economics and Geography. All of these subjects except Microbiology and Geography are available in Elective mode. In addition Women Studies and Computer Science are available in the elective mode. With reference to the University range, the range in this College is comprehensive, and among one of the widest in the state of West Bengal. • Enrichment courses- The Certificate and Diploma Courses in Public relations and Advertising, Animations & Multimedia, Computer Course, Spanish, Food & Drug Safety are designed and taught to enhance applied level knowledge and skill with an eye to progression. Value education seminars and talks ranging from spiritual education to female health and hygiene also aim at enrichment of young minds.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/07/2015	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	01/07/2015
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	01/07/2015

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	88	345

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
One Year Post Graduate Diploma Course in 'Food Drug Safety'	24/08/2015	11
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Microbiology	30
MSc	Physics	15
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

The feedback is collected and records are analyzed by the teachers in the presence of the Principal in individual capacity. Each teacher notes any special demand directed by the student and addresses these by renegotiating her teaching-learning methods and mentoring skills. The Principal intervenes wherever necessary. The Institution is in the process of designing a graphical presentation of feedback to be discussed in presentation format in Teachers Meetings so that the impact on campus life becomes more macro-level management while retaining the very successful micro management.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	All Arts Subjects	404	4804	224
BSc	All Science Subjects	349	5447	254
MA	All Arts Subjects	35	166	35
MSc	All Science Subjects	87	741	82

[View File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1377	206	35	0	94

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
94	60	11	26	7	6
<a href="#">View File of ICT Tools and resources</a>					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Lady Brabourne College has since its inception been open to student needs. Added to the conventional method of teacher-student interaction on a one to one basis, on issues ranging from academic to personal related to academics, there are other more scientific forms of mentoring. The Student Feedback system makes the Faculty well aware annually of shortcomings in teaching and campus life. Each teacher carefully goes through the feedback and equips herself to handle relevant issues differently. Occasionally teachers help student progression of economically challenged students by helping them with resources. Different need based scholarships are managed by the College and there is a Principal's Welfare Fund which is accessed by Faculties in proper meeting to extend help to students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1583	94	1:17

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
109	94	15	4	57

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Dr. Bidisa Chattopadhyay	Assistant Professor	Best Paper: Woman Scientist Award, International Conference on "Nanotechnology for Better Living" jointly organized by IIT, Kanpur and NIT, Srinagar
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	Part I	31/08/2015	11/12/2015
BSc	UG	Part I	31/08/2015	11/12/2015

BA	UG	Part II	14/08/2015	20/11/2015
BSc	UG	Part II	14/08/2015	20/11/2015
BA	UG	Part III	15/06/2015	13/07/2015
BSc	UG	Part III	15/06/2015	13/07/2015
MA	PG	Sem IV	20/07/2015	28/08/2015
MSc	PG	Sem IV	20/07/2015	28/08/2015
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to the University of Calcutta and follows its curricula and Examination guidelines. The college has been consistently designing its teaching methodology to cater to the curricula and examination process. Monthly tests are conducted to make students aware of the examination modules. Lab Manuals in different subjects are made the point of reference for conducting Practical classes and tests. In this way a student is being prepared and inducted to face the rigorous of the examination system of study and fare well at the University level.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of the college is prepared at the beginning of every academic year in correspondence with university academic calendar. as far as practicable the college follows the university directives and plans, its teaching and evaluation processes accordingly. All other activities of the college such as value education, cultural activities are fitted in with reference to the academic activities.

### 2.6 – Student Performance and Learning Outcomes

#### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ladybrabourne.com/AOARNEW/AOAR2015-16/Ranklist2015-16>

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG	MSc	SEM IV	74	74	100
PG	MA	SEM IV	25	25	100
UG	BSc	Part III	239	228	95.4
UG	BA	Part III	191	174	91.1
UG	BSc	Part II	241	225	93.36
UG	BA	Part II	228	221	96.93
UG	BSc	Part I	254	230	90.55
UG	BA	Part I	224	193	86.16

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### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ladybrabourne.com/AOARNEW/AOAR2015-16/SSS2015-16>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	CSIR	0.27	0.27
Minor Projects	365	UGC	1.28	1.28
Major Projects	365	UGC	8.58	8.58
Any Other (Specify)	365	UGC JRF	8.99	8.99
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/07/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/07/2015	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/07/2015
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	2	0
International	Zoology	2	0

National	Sanskrit	2	0
International	English	2	0
International	Chemistry	3	2.24
International	Botany	3	2.35
International	Physics	5	0
International	Statistics	2	0.31
National	Sanskrit	1	0
National	Political Science	3	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Statistics	1
Sanskrit	2
Bengali	1
Urdu	1
Hindi	1
Zoology	3
Political Science	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Some process capability indices for unilateral specification limits - their properties and the process capability control charts	Moutushi Chatterjee	Communications in Statistics - Theory and methods	2016	2	Lady Brabourne College	2
Distributions and process capability control charts for	Moutushi Chatterjee	Communications in Statistics - Theory and methods	2016	3	Lady Brabourne College	3

Cpu and Cpl using sub-group information						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Some process capability indices for unilateral specification limits - their properties and the process capability control charts	Moutushi Chatterjee	Communications in Statistics - Theory and methods	2016	41	2	Lady Brabourne College
Distributions and process capability control charts for Cpu and Cpl using sub-group information	Moutushi Chatterjee	Communications in Statistics - Theory and methods	2016	41	3	Lady Brabourne College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	14	17	0
Presented papers	26	16	11	0
Resource persons	0	4	5	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
A workshop on "Digital India" 25th February 2016 by NSS. The programme was organized by the Department of Electronics and Information Technology under the guidance of the Ministry of Communication and Information Technology, Govt. of India.	NSS and University of Calcutta	2	30
A special camp from 28th March to 3rd April by NSS. The special 7 day camp was inaugurated by Dr. Ashis Sana and Mr. Provash Chakraborty of the University of Calcutta. Lectures were delivered on "Blood donation", "Technology and NSS", "Breast Cancer"	NSS	2	35
On the 1st of April 2016, our college celebrated World AIDS Day organized by the NSS units of the college.	NSS	2	65
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities

To celebrate the International Women's Day departmentally, microbiology PG students delivered short lectures on the topic "Contribution of Women in the Advancement of Science" on the 8th March, this year	Department of Microbiology	Seminar	7	45
On the 8th March 2016, the centre celebrated International Women's Day by organizing a seminar, in which Prof. Sanjoy Mukhopadhyay, Dept. of Film Studies, Jadavpur University, delivered a talk titled 'Why did Nita scream: A Delayed Response', based o	Women's Studies Centre, Lady Brabourne College	Seminar	3	35
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

NIL	NIL	NIL	01/07/2015	30/06/2016	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/07/2015	NIL	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
137.96	137.96

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Seminar Halls	Newly Added
Others	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.22.09.000	2001

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32610	21208900	250	523983	32860	21732883
Reference Books	60733	0	800	0	61533	0
e-Books	0	5715	11	95817	11	101532
Journals	493	81652	26	72870	519	154522
e-Journals	0	5000	2	95817	2	100817
Digital Database	13	0	18	76641	31	76641



CD & Video	140	0	1	0	141	0
Others (specify)	4950	0	48	0	4998	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/07/2015
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	225	82	225	207	0	11	209	15	3
Added	23	1	23	0	0	2	20	0	0
Total	248	83	248	207	0	13	229	15	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
19.55	19.55	22.36	22.36

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution is fully owned by the Government of West Bengal Government development grants are one of the major sources for procuring, augmenting educational resources like books, journals, laboratory consumables and library resources. Upon receiving of such grants a meeting is conducted by the Principal with all the Heads and the funds are distributed proportionately. Special grants like RUSA, UGC-CPE, DBT and DST whenever received after evaluative cycles and application for these constitute another major means for maintaining, utilizing educational resources and support facilities. The College generates modest resources from self-financing courses and these are

used to support some need of the particular courses.

<http://www.ladybrabourne.com/profile>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students welfare fund of Institution	22	66000
Financial Support from Other Sources			
a) National	Different West Bengal State and Central Government Scholarships	53	1154250
b) International	NIL	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Psychological Counselling Cell	06/07/2015	20	Dr. Srimati Biswas
Remedial Coaching	06/07/2015	35	Department of Urdu of the college
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	JAM COACHING	30	0	9	0
2016	CAREER COUNSELLING	0	916	0	43
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	30

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
19	916	43	NIL	0	0
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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	27	B.Sc	Microbiology	CU	M.Sc
2016	9	B.Sc	Physics	IIT, IISER, ISM, CU	M.Sc
2016	28	B.Sc	Chemistry	IIT, IISER, IACS, CU	M.Sc
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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	18
SET	1
GATE	16
Any Other	1
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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intra College Cultural Competition	UG and PG Level	240
Annual Sports	UG and PG Level	120
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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	NIL	National	0	0	NIL	NIL
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#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per government instruction, the College has a Students' Council. Executive Committee of this body is formed through election of interested students who have to file their nominations. In the absence of any political interference the elections take place in a healthy and democratic manner under the

supervision of a committee of teachers led by the Chief election Officer, appointed by the Principal. The members of the Students' Council are involved in various activities throughout the year including the Organization of the Orientation Programme for the first year students, Fresher's welcome, Independence Day Celebration, Reunion, Kaleidoscope, Annual sports, Farewell of third year students, Prize distribution, Science Day Celebration, Intra-college Cultural Competition as well as maintaining the cleanliness and general environment of the college campus throughout the year.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The primary objectives of the Alumni Association is 1. To promote fellowship and to establish, renew, and maintain contact among old students, old teachers, non-teaching staff of the Lady Brabourne College. 2. To arrange and organize Lectures, Debates, Discussions, Seminars Excursions. 3. To promote and encourage Literary and Cultural activities and Social Services. 4. To carry on the advancement of education in any form. 5. To provide financial and medical relief for the poor and needy students, scholars or old pupils. 6. To help aged, sick, helpless persons connected or associated with Lady Brabourne College. To undertake welfare projects. To provide assistance for study and research at any level, including grant of stipends, scholarships. 7. To raise funds and to collect donations and subscriptions for the purpose of the society. 8. To acquire, purchase, take on lease or otherwise any establishment, land, building, and all kinds of movable properties required for the society. To do all acts, deeds, matters and things as may be deemed incidental or conducive to the foregoing objectives. 9. To initiate or assist in initiation of any activities that may directly or indirectly be beneficial to the college and to the students, staff, ex-students, in upholding the tradition of excellence of the Lady Brabourne College, Kolkata. 10. To regularly maintain update a register of ex-students and of the former teachers of the college.

5.4.2 – No. of enrolled Alumni:

460

5.4.3 – Alumni contribution during the year (in Rupees) :

34500

5.4.4 – Meetings/activities organized by Alumni Association :

- Lady Brabourne College Alumni Association has been playing a commendable role since its inception. A significant event organized by the association this year took place on the 28th of January, 2016 when Smt. Ketaki Kushari Dyson, eminent scholar, writer and poet, also an alumna of this college, spoke about her life, works and thoughts about the world. She was in conversation with Prof. Gopa Datta, former Principal of our college.
- The Association's Annual Fund-Raising Programme was held on the 19th of February this year where Smt. Bijoylakshmi Barman, an alumna of this college and a well-known elocutionist and theatre personality, presented a solo performance of "Jaara Brishtite Bhijechhilo", composed by Sri Joy Goswami.
- The Alumni Association is working on a comprehensive website of their own and to this effect a formal agreement was made between the Association and the Teeveetronics Polytechnic Private Limited in March, 2016.
- On 17th December, the 4th Mandalika Banerjee Memorial Lecture by Prof. Swapan Chakraborty was organized by the Alumni association.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Autonomous Courses of Post Graduate departments Three PG departments, English, Microbiology, Mathematics are teaching syllabi which include aspects in the curricula as yet not made current in the PG courses of these subjects in the University. Geography and Physics also has unique features. • The PG syllabus in English has for instance a very scientific inter-related theory practical structure. – Students are exposed simultaneously to aesthetics, philosophy and their applied form in the texts in all the semesters. – European Classics in translation is part of the Core course so that there is exposure to Literatures in English. American literature is on offer as option and the department plans to open Visual Interpretations of Literary texts shortly. – A set of two term papers and a dissertation is part of the core curricula encouraging the mastering of research and critical writing skills which will ensure career advancements. • In Microbiology – industrial visits are mandatory extensions of the teaching programme. • In Mathematics- Students in the M.Sc in Mathematics can opt for a new special advanced paper “Mathematical Methods in Soft Computing” which is a very modern and upcoming area of research and is not included in any other postgraduate syllabus in Mathematics in West Bengal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> <li>• The Institution implements the curricular set by its mother university, the University of Calcutta in all its UG Courses. • It has structured its internal evaluative system in a vital, need-based manner with reference to the broad guidelines of the University. It organizes class tests regularly examining the receptivity of the students in terms of setting unit based questions. This ensures assessment of awareness of details but does not stress out the young minds. • Mid-terms are held in all three years to expose students to comprehensive pattern of examination they are likely to face at terminal points. • Even compulsory language tests are held so that basic language skills are instilled. • Practical and demonstrative teaching is undertaken in laboratories and through excursions and educational visits. • The Department of Political Science has a tradition for participating in Intracollege Mock Parliaments. • In science subjects extensive e-literacy and use of e-resources are recommended. • In non-lab based subjects like English workshops on adaptation of texts in other media,</li> </ul>

e-learning and usage of e-resources are encouraged. If necessary, PPT presentations are arranged. • Educational visits are undertaken in many Lab-based subjects. • Students are encouraged to present papers, write articles in in-house journals and also give talks in Seminars and Conferences held in and outside the College.

Teaching and Learning

Different Teaching and Learning methods have been adopted as described in the following: a) Teaching aids: 1) Black board, chalk and duster 2) Ancient Indian Map used by Dept. of Geog. And Hiostory. 3) Overhead and LCD Projector 4) Computer with Internet facility 5) Smart Board 6) GPS 13 (Geographical Positioning System) - used by Dept. of Geography 7) Structural Model for illustrating the three dimensional molecular structure of organic compounds.- used by Dept. of Chemistry. 8) Phoenix Box Kit used for simulation of different laboratory based experiments in Dept. of Physics. 9) Audio -visual aids e.g. DVDs and CDs. b) Assessment : UG – 1. Monthly Test 2. Midterm Examination 3. Selection test PG –1.Semester Examination 2.Dissertation Evaluation 3.Viva Voce 4.Interactive Session 5.Project Presentation Lecture 6.Seminar defence c) Remedial/Tutorial classes: 1.Remedial classes for minority students 2. Tutorial classes for advanced learners. 3. Tutorial classes for weak students 4. Special Tutorial Classes for JAM d) Science departments (Physics, Chemistry, Botany,Zoology and Microbiology) organised faculty improvement programme. e) Seminar: Science and arts departments organised seminars funded by Institution,UGC,DBT. f) Workshops: Different workshops are organized by different Arts and Science departments time to time sponsored by institution, UGC or DBT.

Examination and Evaluation

The college is affiliated to the University of Calcutta and follows its curricula and Examination guidelines. But within the college the students are evaluated both by written examination and orally. The process of evaluation is as follows: - Monthly Test - There are year-long tests to ensure continuous assessment. - Mid term Test - These are comprehensive tests on

substantial portion of the syllabus to help the students to prepare for their Selection Tests. - Selection Test - Terminal Tests at the end of each year of study to assure the eligibility for University Examination. - The students are also evaluated by inter and intra departmental seminars, study circles etc. - In addition to this the autonomous post-graduate departments evaluate their students through end semester examinations and presentation of Term Papers in public seminars.

Research and Development

Following are the measures taken by the institution to facilitate smooth progress of implementation of research schemes/projects:

- Autonomy to the principal investigator: The Principal investigator is the key person to plan and structure any project.
- Timely availability or release of resources: Prompt disbursement of sanctioned grants are ensured through constant liaisons with funding authorities allocation meetings.
- Adequate infrastructure and human resources: Provisions for inducting Research Fellows for Major Projects, both UGC non-UGC sponsored are in place. . Other facilities:
- 24 hrs. internet facility
- Well equipped computer laboratories
- Enriched Computerized library with modern books and journals of various fields
- Collaborative facilities on institutional and departmental levels with British Council Libraries, USIS and the National Library, Urdu Academy, Itihaas Samsad, Bangiya Arthaniti Parishad among other advanced level academic organization.
- Each department with huge instrumentation facilities.
- Regular visits and interaction with other research facilities, industrial institutions, excursions and field work.

Library, ICT and Physical Infrastructure / Instrumentation

The following Library, ICT and infrastructural facilities are available in our College during college hours and in some cases beyond college hours:

- The library uses various ICT tools photocopiers, scanners, printers etc to help students. The library also has Wi-Fi connection. Some old and valuable books have been digitized. The library has joined the NLIST programme (conducted by INFLIBNET) since 2011. E-journals and e books can be availed by

this programme. The College library has Institutional membership with the British Council Library. The College library has a dedicated web page(www.lbclibrary.org) since 2012. To make the webpage interactive, e- mail address is provided to communicate with users to deliver better library services. Facebook connectivity is also provided. • Lady Brabourne College library has undergone a system migration during this financial year. The Library Advisory Committee has decided unanimously to shift Library Management Information System to a OPEN source Library Software 'KOHA' to make it a standardized one. Presently 'KOHA', the open source software compatible with Z39.50 , has been installed in our library for automation. Most of the works involved in this migration process are completed. Rectification of data (which arises due to system migration) are going on. • OPAC (On-line Public Access Catalogue) are used by the student and faculty members along with the traditional library catalogue. • Both the main and the annexe libraries are fully air-conditioned including stacks. • It has also created an 'Institutional Repository' with publications of our teaching faculty. • The Library altered and extended its working hours from 8.30 AM to 5.30 PM to offer better library access to students and teachers of the College. • Wide Area Network (WAN) installed in the College (including extended campus) during 2012-13 is providing an efficient, high speed, campus wide intranet with secure internet accessibility. This year Internet connectivity has been extended to 15 Mbps leased line. • Development of Data Management system using EDMS software for PG departments.

Human Resource Management

a) Students : Foundation is made at the UG and PG level to give exposure in Cultural, Entrepreneurship (through Kaleidoscope), Writing skill, Public speaking, Sports, Seminar defense along with Academics. b) Teachers : Faculty members are involved in academic work as well as Committee work. The various responsibilities are coordinated with academic activities and do not compromise the latter.



Industry Interaction / Collaboration	Students from different departments visit industry or research institutes as a part of their project work. E.g. E.g. on 20th January, 2016, students of Microbiology department visited Vivekananda Institute of Biotechnology, Nimpith, South 24 Parganas, West Bengal.
Admission of Students	The earnest endeavour of the College is to ensure admission to all deserving and meritorious students and to implement this, the College takes utmost care to publicise its admission process in the leading newspapers and television channels. In addition to this, the College announces its admission process in the College website. To ensure transparency in the admission process the College has made it mandatory for applications to be filed online since 2007. Admission Tests in some subjects are conducted to test merit. The admission process is outsourced to WEBTECH, who prepares the list according to the criterion set by the different departments of the College. Admission is based only on merit.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The college has set up a web server which hosts the College Management Information Software (CMIS). The objective of this was to design and implement software solutions that provide suitably detailed reports in an accurate, consistent and timely manner for smooth functioning or management of college administration. A comprehensive database consisting of all information related to student activity in academic or non academic field is absolutely vital. Proper systematic documentation of the same is required periodically. We have to prepare and provide similar information multiple times and it is a repetitive effort and wastage of institute effort time. This student data management software is running successfully.
Student Admission and Support	The earnest endeavour of the College is to ensure admission to all deserving and meritorious students and to implement this, the College takes utmost care to publicise its admission

process in the leading newspapers and television channels. In addition to this, the College announces its admission process in the College website. To ensure transparency in the admission process the College has made it mandatory for applications to be filed online since 2007. Admission Tests in some subjects are conducted to test merit. The admission process is outsourced to WEBTECH, who prepares the list according to the criterion set by the different departments of the College. Admission is based only on merit. • Student fees collection scheme through bank (for both undergraduate as well as postgraduate) is successfully implemented using fees management software. • Lady Brabourne College library has undergone a system migration during this financial year. The Library Advisory Committee has decided unanimously to shift Library Management Information System to a OPEN source Library Software 'KOHA' to make it a standardized one. Presently 'KOHA', the open source software compatible with Z39.50 , has been installed in our library for automation. Most of the works involved in this migration process are completed. Rectification of data (which arises due to system migration) are going on. • OPAC (On-line Public Access Catalogue) are used by the student and faculty members along with the traditional library catalogue.

Planning and Development

Wide Area Network (WAN) installed in the College (including extended campus) during 2012-13 is providing an efficient, high speed, campus wide intranet with secure internet accessibility.

Finance and Accounts

Computerization of the preparation of monthly salary bills using software package 'COSA' (Computerization of Salary Accounting) has been implemented at our college a few years back. In the year 2012, an up gradation of this software has also been done. At present the COSA software is being successfully used for the smooth running of the preparation of monthly salary bills for all employees. WBIFMS (West Bengal Integrated Finance Management System) is a web portal of the Government of West Bengal for the real time

management, monitoring and control of all fund allocations and financial transactions in different government departments. From 2013-14, we are using e-Pradan (e-Payment) module of IFMS for different payment transactions using DDOs DSC (Digital Signature Certificate).

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Advantage in Learning Chemistry to understand Biology by Dr. Saurabh Das, Associate Prof, JU	NIL	08/01/2016	08/01/2016	40	0
2015	7 Day Interdisciplinary Research Methodology Workshop on Politics of Gender: Family, Community and the State	NIL	03/10/2015	10/10/2015	95	0
2015	Faculty Improvement	NIL	06/07/2015	13/07/2015	5	0

	Programme on Metagenomics					
2016	Faculty Improvement Program about the total functioning of the DBT X-Ray lab	NIL	11/01/2016	13/01/2016	8	0
2016	NIL	Training Program on Sophisticated Instrument handling for Non-teaching staff of the Dept. of Physics	06/01/2016	06/01/2016	0	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Summer Workshop	1	16/07/2015	22/07/2015	7
Winter workshop	3	03/10/2015	10/10/2015	7
Refresher Course	1	21/08/2015	10/10/2015	50
Refresher Course	1	31/08/2015	21/09/2015	21
Refresher Course	1	08/12/2015	30/12/2015	23
Refresher Course	1	31/08/2015	19/09/2015	20
Winter Workshop	1	01/11/2015	07/11/2015	7
Winter Workshop	1	03/10/2015	10/10/2015	7
UGC-HRDC REFRESHER COURSE ON "INTERNATIONAL RELATIONS AND COMPARATIVE POLITICS : RECENT TRENDS"	1	01/02/2016	22/02/2016	22
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	4	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Being a fully government institution all employees enjoy several welfare schemes of Govt. of W.B., Health Cards under Governments Health Scheme</p> <ul style="list-style-type: none"> <li>Loans from GPF very easily made available through single window service of Principal's Office.</li> <li>LTC are available as per WBSR.</li> <li>Medical Leave per year 10 days full pay.</li> <li>Maternity Leave</li> <li>CCL available at Principal's discretion.</li> </ul>	<p>Being a fully government institution all employees enjoy several welfare schemes of Govt. of W.B., Health Cards under Governments Health Scheme</p> <ul style="list-style-type: none"> <li>Loans from GPF very easily made available through single window service of Principal's Office.</li> <li>LTC are available as per WBSR.</li> <li>Medical Leave per year 10 days full pay.</li> <li>Maternity Leave</li> <li>CCL available at Principal's discretion.</li> </ul>	<p>Principal's Welfare Fund, WBMDFC Post Matric Scholarship, West Bengal Govt. Merit Cum Means Scholarship, INSPIRE Scholarship, DPI Half/Full Free Scholarship, Kanyashree Prakalpa, Sheela Kanoria Scholarship etc.</p>

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts Internal Audits of all internally managed accounts of every financial transaction at the end of every financial year. Each Committee Convener of committees under the Teachers' Council present their accounts and work report to assigned Internal Auditor and face audit reviews. • All grants from agencies such as UGC, DBT, DST, RUSA face audit and inspection by External Auditors and meet all objection and queries. • Government audit is conducted by appointed auditors as and when the Higher Education Department fixes the schedule.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sheela Kanoria Foundation Scholarship, Delhi Alumni Association Donation Scholarship	158000	To support the academic endeavour of the needy students of our college.
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

158000
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Boards of Studies (BOS) of PG departments, Director of Public Instructions, Higher Education Directorate of Govt. of West Bengal	Yes	Governing Body of the College
Administrative	Yes	Government Auditors. Audit of other grants ( UGC, DBT, DST ) is done by reputed Chartered Accountants.	Yes	Senior faculty members selected by the Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College holds regular interactive parent-teacher-ward meets after every internal terminal examination to discuss areas of concern and collectively resolve the arising problems.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Upgradation of College Networking System. 2. Completion of installation work of two more storeys of three storey Roma Chowdhury Building 3. Maintenance and beautification of college garden. 4. To strengthen the security system, installation of Closed Circuit TV in the hostel as well as in the main campus. 5. Installation of elevator in the main building 6. After completing a number of activities under CPE Phase I in 2012 and reaccreditation of NAAC with A level certification in 2014, our college has planned to submit a proposal for the next phase of CPE this year.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	The 10th Anniversary of "Global Awareness of Cancer" and	04/02/2016	04/02/2016	04/02/2016	52

the "World Cancer Day" was observed in the college on 4th February, 2016. It was organized by the Department of Microbiology where a beautiful lecture was delivered by Rasna Parveen, Ph.D Schola

2015	Annual Value Education Programme	10/09/2015	10/09/2015	10/09/2015	85
2016	National Science Day	29/02/2016	29/02/2016	29/02/2016	93
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
On the 8th March 2016, the centre celebrated International Women's Day by organizing a seminar, in which Prof. Sanjoy Mukhopadhyay, Dept. of Film Studies, Jadavpur University, delivered a talk titled 'Why did Nita scream: A Delayed Response',	08/03/2016	08/03/2016	96	2

based o				
On the 18th November, the centre in collaboration with the Post Graduate Dept. of English organized a seminar in which Prof. Sanjukta Dasgupta, former Head of the Dept. of English and former Dean of arts, University of Calcutta, spoke on 'Identity an	18/11/2015	18/11/2015	53	2
To celebrate the International Women's Day departmentally, microbiology PG students delivered short lectures on the topic "Contribution of Women in the Advancement of Science" on the 8th March, this year.	08/03/2016	08/03/2016	47	1

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. In February, 2016, a 1 KWP Solar Photovoltaic Power Plant has been installed on the rooftop of the main college building in association with West Bengal Renewable Energy Development Agency, Govt. of West Bengal to meet the ever increasing demand of electricity in the college. The project is being maintained by the Department of Physics. The institution is also fully aware of its responsibility to protect and preserve the environment and organizes the "Vanomahotsav" annually to sensitize the students about the same. • There is a Medicinal Garden maintained by the Botany Department which is not only integral to the study of the UG syllabus but also an important instrument for sensitization. • There is a Major Research Project under UGC funding which is actively setting up a Butterfly Garden in the second campus adjacent to the College. • There is the Maintenance and Beautification Committee which is instrumental in the maintenance of the cleanliness and the aesthetics of the college. The Gardening Committee helps maintain the beautiful garden of the college. • The department of botany successfully maintains the 'Rain Water Harvesting System' in collaboration with the State Water Investigation Directorate, Govt. of West Bengal in the college campus.



## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1506
Ramp/Rails	Yes	1506
Rest Rooms	Yes	100
Any other similar facility	Yes	1

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	01/07/2015	260	Night School	A Night School run by the boarders of the college hostel, is engaged in imparting education to street children of the locality thereby enabling the students to interact with the marginalised sections of the society.	30
2016	1	1	31/03/2016	1	Blood Donation Camp	Blood Donation Camp, a social initiative organized by our NSS students	45

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### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	15/06/2016	The college prospectus includes a code of conduct guideline to be followed by the students. The teaching and nonteaching staff , being state government employees, are governed by the rules and regulations stated in the West Bengal Service Rules (WBSR)

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Value Education Seminar on Status of women in the context of tradition and modernity by Prof. Indrani Sanyal, Department of Philosophy, Jadavpur University	10/09/2015	10/09/2015	95
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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Students, staff using a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants • Solar Energy Conservation • Rain Water Harvesting System

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best Practice I: As a part of Environmental Awareness Programme adopted by the college, two significant projects namely i) installation of 1 KWp solar power plant and ii) a Rain Water Harvesting Project have been completed in this year.  
Best Practice II: Lady Brabourne College as the Nodal Centre for Spoken Tutorial which is an IIT Mumbai initiative as a part of the National Mission on Education through ICT, Ministry of Human Resource Development, Govt. of India.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ladybrabourne.com/AOARNEW/AOAR2015-16/BestPractices2015-16>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution was established with a vision to facilitate emancipation of women from the minority communities through higher education. Through the

years, the College has adopted and implemented various measures to cater to the changing needs of young women in this respect. It has a thriving Women's Studies Center, organizes Value Education seminars, gender sensitization workshops and physical education classes and a psychological counseling cell on the one hand, and on the other, has an active Career Counseling Cell and offers Diploma Courses outside the university curriculum in Spanish, Multimedia and Animation, Public Relations and Advertising and Computer Applications to make its students better equipped to enter the professional arena in the future. Apart from stressing on intellectual growth, physical fitness is also seen as crucial to women's development. The institution through its well equipped gymnasium, yoga classes, and karate classes ensures that this very important aspect of the growth of young women is not overlooked. Traditionally, the college has placed equal stress on academic as well as extracurricular activities. Every year, cultural competitions are organized which include competitions in debating, elocution, poster making, dance and singing in which enthusiastic and inclusive participation is encouraged. Besides, the college holds an annual cultural program on its prize giving day, where a full fledged cultural program is put up by the students to showcase their budding talents in the arts. Good performance in any sphere is acknowledged and encouraged through the elaborate and extensive system of prizes the college has. There are prizes not only for academic performance but also for performance in other fields to encourage students to strive for excellence in whatever they do. Women's education ultimately is not for women alone, but aims at putting women at the frontier of social change. To that end the institution has introduced various novel initiatives to increase social awareness among its students. The students are encouraged not only to think of individual development but also collective progress. NSS campaigns, Night School for less privileged children of the locality, cleaning initiatives in the nearby areas, initiatives for environmental awareness and a green and clean premises and locality are an important part of the holistic training the college imparts to its students.

Tireless striving for excellence in all spheres, self respect, self sufficiency, discipline and social responsibility are the principal values the college wishes to inculcate in its students. It aspires to prepare strong, capable women who would be assets to the society and the nation, and who would further transmit these values to the future generations.

Provide the weblink of the institution

<http://www.ladybrabourne.com/photo-gallery>

### **8.Future Plans of Actions for Next Academic Year**

Plans of institution for next year PROPOSED INFRASTRUCTURE UPGRDATION FOR 2016-2017 : 1. Upgradation of College Networking System. 2. Completion of installation work of two more storeys of three storey Roma Chowdhury Building 3. Maintenance and beautification of college garden. 4. To strengthen the security system, installation of Closed Circuit TV in the hostel as well as in the main campus. 5. Installation of elevator in the main building PROGRAMMES PROPOSED : 1. After completing a number of activities under CPE Phase I in 2012 and reaccreditation of NAAC with A level certification in 2014, our college has planned to submit a proposal for the next phase of CPE this year. 2. To open PG courses in different departments like Botany, Zoology and Chemistry. 3. Extension of Solar power Plant up to 20 kWp Grid connected . 4. A huge Platinum Jubilee Project, sponsored by Govt. Of West Bengal, is being prepared. The purview of this project is to identify the role that Lady Brabourne College has played in the shaping of and emancipation of Muslim women in general. This project also tries to explore the gradually changing graph of the primary commitment of the college to serving the cause of Muslim women to a broader and more inclusive sense of secularism. 5. Plan for the forthcoming seminars and workshops organized by the college 6. Successful implementation of the BOOST II Programme under Dept.

of Biotechnology, Govt. of West Bengal for upgradation of three post-graduate departments viz. Chemistry, Botany and Zoology.