



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		LADY BRABOURNE COLLEGE
Name of the head of the Institution		Prof. Siuli Sarkar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03322897720
Mobile no.		9830111872
Registered Email		prl@ladybrabourne.com
Alternate Email		i.choudhuridutt@gmail.com
Address		P-1/2 Suhrawardy Avenue
City/Town		Kolkata
State/UT		West Bengal
Pincode		700017
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Indrani Choudhuri Dutt
Phone no/Alternate Phone no.	03324667070
Mobile no.	9339751146
Registered Email	prl@ladybrabourne.com
Alternate Email	i.choudhuridutt@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.ladybrabourne.com/AQARNEW/AQAR2016-17/AQAR16-17
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.ladybrabourne.com/AQARNEW/AQAR2017-18/Calendar2017-18

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	85.35	2006	21-May-2006	20-May-2011
2	A	3.2	2014	10-Dec-2014	09-Dec-2019

6. Date of Establishment of IQAC	15-Jun-2007
---	-------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Celebration of	21-Jun-2018	53

International Day of Yoga	1	
Orientation Programme for newly enrolled CBCS UG students	01-Jun-2018 1	300
Revised Evaluation Programme launched by NAAC in July 2017	23-Apr-2018 1	65
One day seminar on Re-visioning Sister Nivedita	09-Feb-2018 1	85
Value Education Seminar organised by IQAC, Dr. Rupali Choudhury, Principal, Vidyasagar College for Women, gave a talk on Profession and Ethics	28-Aug-2017 1	83
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lady Brabourne College	Minor Research Project	UGC	2017 365	202000
Lady Brabourne College	Research Fellowship	UGC	2017 365	1833581
Faculty	Travel Grant	UGC	2017 365	129397
Lady Brabourne College	CPE II (1st installment)	UGC	2017 365	9272000
Lady Brabourne College	DBT BOOST II	WB State Government	2017 365	2000000
Lady Brabourne College	RUSA 3rd Installment	West Bengal State Government	2017 365	7291667
Lady Brabourne College	Maintenance	WB State Government	2017 365	29296334
Lady Brabourne College	Major Research Project	UGC	2017 365	143460
Lady Brabourne College	DBT STAR College Scheme	DBT, Govt. of India	2017 365	10400000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- It motivates opening of advance learning courses PG, Career oriented courses: it oversees the need to enhance facilities of all kinds that helps upgrade classroom teaching.
- The State Government guided by UGC norms has recognized the role of the IQAC by including its participation as an internal sanctioning authority of Career Advancement Scheme (CAS). The IQAC is doing its duty sincerely.
- The GB and IQAC meet at regular intervals to monitor the implementation of the programmes. The IQAC plays a more active role because the standing Cell consists of present teachers headed by the IQAC Co ordinator, who survey the entire college and engages in motivating the Faculty and students to realize the targets while fulfilling regular academic obligations. The IQAC also assists the Principal in following up with government authorities issues of funding and infrastructural development.
- There is a constant and vigilant system of monitoring progress in which the Principal is always actively engaged and there is a live consultation between the Principal, the TCS (Secretary, Teachers' Council), Coordinator, IQAC, Conveners of UGC Committees and all the Heads as also those seniors in charge of key areas. The Librarians, the Hostel super and the Head Clerk are always in touch if policies concern their jurisdiction. Annual Reports are prepared and all progress is documented if targets remain unfulfilled immediately the projection for the coming year is modified at the IQAC level.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
<ul style="list-style-type: none"> • Implementation of extension work 	<ul style="list-style-type: none"> • Extension works such as implementation of RFID, extension of Solar Panel, enhancement of Internet Facility and installation of water purifierscumcoolers have been done.
To promote infrastructural development e.g. thorough renovation of College auditorium	Renovation of College Auditorium and Cottage Building, Modification work of Front and back gates of the College, various roof treatment works are being

	carried out.
To promote UG and PG teaching and research	Equipments and teaching aids for the Undergraduate and Postgraduate teaching-learning , research have been procured.
To open a canteen in the newly constructed Roma Chowdhury Building	A new canteen has been opened this year adjacent to the newly-constructed Roma Chowdhury Building
Upgradation of Library following the previous year's NAAC suggestion	Library remains open from 8.30 am to 5.30 pm. Users can now access our library collection through OPAC (on-line Public Access Catalogue). Library has developed the Institutional Repository in which publications of faculty members are available. Library has its own website - www.lbclibrary.org
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	21-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>•The college has set up a web server which hosts the College Management Information Software (CMIS). The objective of this was to design and implement software solutions that provide suitably detailed reports in an accurate, consistent and timely manner for smooth functioning or management of college administration. A comprehensive database consisting of all information related to student activity in academic or non academic field is absolutely vital. Proper systematic documentation of the same is required periodically. We have to prepare and provide similar information multiple times and it is a repetitive effort and wastage of institute effort time. The Library has</p>

been working towards full automation through RFID. Many departments like Botany and Geography are restructuring their student database. • A similar database consisting of all information related to teacher activity in academic or field of research is equally vital. The CMIS software also caters to this. The Career Advancement Scheme for the teachers is also managed by this software. This system is also being reorganized. Actually the college is on the way to full automation.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Range of Core /Elective options offered by the University and those opted by the college i) The College has Core options at the UG level in English, Bengali, Persian, Sanskrit, Hindi, Urdu, History, Philosophy, Political Science, Sociology, in Arts. It has Core options in Physics, Chemistry, Botany, Zoology, Microbiology, Mathematics, Statistics, Economics and Geography. All of these subjects except Microbiology and Geography are available in Elective mode. In addition Women Studies and Computer Science are available in the elective mode. With reference to the University range, the range in this College is comprehensive, and among one of the widest in the state of West Bengal. • Choice Based Credit System and range of subject options ii)The University of Calcutta has introduced choice-based credit system at the UG level from July,2018 onwards .University of Calcutta has also introduced CBCS in PG courses from the same year. • Courses offered in modular form iii) At the UG Level the University has introduced semester and has restructured syllabi in subjects offered at this college in unit models. The PG syllabi are all in modular form. • Enrichment courses- The Certificate and Diploma Courses in Public relations and Advertising, Animations & Multimedia, Computer Course, Spanish, Food & Drug Safety are designed and taught to enhance applied level knowledge and skill with an eye to progression. Value education seminars and talks ranging from spiritual education to female health and hygiene also aim at enrichment of young minds.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/07/2017	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	01/07/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	126	252

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
1. One Year Post Graduate Diploma Course in 'Food Drug Safety'	23/08/2017	13
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Microbiology	48
BSc	Chemistry	30
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback is collected and records are analyzed by the teachers in the presence of the Principal in individual capacity. Each teacher notes any special demand directed by the student and addresses these by renegotiating her teaching-learning methods and mentoring skills. The Principal intervenes wherever necessary. The Institution is in the process of designing a graphical presentation of feedback to be discussed in presentation format in Teachers Meetings so that the impact on campus life becomes more macro-level management while retaining the very successful micro management.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
-------------	-----------	-----------------	-----------	-------------------

Programme	Specialization	available	Application received	
MA	All Arts Subjects	50	247	43
MSc	All Science Subjects	147	1194	147
BSc	All Science Subjects	349	4104	240
BA	All Arts Subjects	404	5779	272
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1478	353	32	0	60

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
92	75	11	26	7	6

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Lady Brabourne College has since its inception been open to student needs. Added to the conventional method of teacher-student interaction on a one to one basis, on issues ranging from academic to personal related to academics, there are other more scientific forms of mentoring. The Student Feedback system makes the Faculty well aware annually of shortcomings in teaching and campus life. Each teacher carefully goes through the feedback and equips herself to handle relevant issues differently. Occasionally teachers help student progression of economically challenged students by helping them with resources. Different need based scholarships are managed by the College and there is a Principal's Welfare Fund which is accessed by Faculties in proper meeting to extend help to students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1831	92	1:19.9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
109	92	17	1	65

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NIL	Assistant Professor	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	PG	Semester IV	20/07/2017	28/08/2017
MA	PG	Semester IV	20/07/2017	28/08/2017
BSc	UG	Part III	15/06/2017	13/07/2017
BA	UG	Part III	15/06/2017	13/07/2017
BSc	UG	Part II	14/08/2017	20/11/2017
BA	UG	Part II	14/08/2017	20/11/2017
BSc	UG	Part I	31/08/2017	11/12/2017
BA	UG	Part I	31/08/2017	11/12/2017
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to the University of Calcutta and follows its curricula and Examination guidelines. The college has been consistently designing its teaching methodology to cater to the curricula and examination process. Monthly tests are conducted to make students aware of the examination modules. Lab Manuals in different subjects are made the point of reference for conducting Practical classes and tests. In this way a student is being prepared and inducted to face the rigorous of the examination system of study and fare well at the University level.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of the college is prepared at the beginning of every academic year in correspondence with university academic calendar. as far as practicable the college follows the university directives and plans, its teaching and evaluation processes accordingly. All other activities of the college such as value education, cultural activities are fitted in with reference to the academic activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://ladybrabourne.com/docs/2.6.1_LBC_PO_PSO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Part I	272	201	73.89
UG	BSc	Part I	240	200	83.33
UG	BA	Part II	244	238	97.54
UG	BSc	Part II	238	228	95.8
UG	BA	Part III	194	180	92.78
UG	BSc	Part III	243	228	93.83
PG	MA	SEM IV	37	37	100
PG	MSc	SEM IV	134	134	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ladybrabourne.com/AOARNEW/AOAR2017-18/SSS2017-18>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	UGC JRF	18.33	18.33
Minor Projects	365	UGC	2.02	2.02
Major Projects	365	UGC	1.43	1.43
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/07/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/07/2017	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/07/2017
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Zoology	2
Geography	5
English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Sanskrit	1	0
International	Urdu	1	0
National	Geography	19	0
National	Political Science	2	0
National	Microbiology	2	0
International	Botany	4	2.34
International	Statistics	2	1.63
International	Zoology	1	0
International	Geography	5	0
International	Physics	4	2.06

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography, Sanskrit, Persian, Sociology, English, Microbiology, Library, History, Economics, Hindi, Womens studies	31

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
See attached file	See attached file	See attached file	2017	153	Lady Brabourne College	6

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
See attached file	See attached file	See attached file	2017	121	6	Lady Brabourne College
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	41	33	83	0
Presented papers	35	22	2	0
Resource persons	0	13	22	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Arranged for regular medical camps for health checkups	NSS	3	50
Providing counselling and consultancy services on health and hygiene	NSS	3	50
Classes taken for Slum Children	NSS	3	10
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Individual	Psychological	Individual	3	50

counselling	Counselling Cell of the college	counselling sessions both for the students and teachers		
Awareness Programme	Department of Consumer Affairs and Fair Business Practices Government of West Bengal	Awareness Programme on 'Consumers' Rights and Grievances'	3	50
Awareness Programme	Narayana Health Care, a part of Narayana Hrudayalaya	Awareness Programme on Breast Cancer	3	50
Awareness Programme	Department of Psychology, University of Calcutta	Awareness Programme on 'Social Media and Reality: an Interface	3	50
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/07/2017	30/06/2018	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/07/2017	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
289.63	289.63

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with LCD facilities	Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar Halls	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
'KOHA'	Fully	3.22.09.000	2001

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32945	21893293	102	2521760	33047	24415053
Reference Books	62033	0	4000	0	66033	0
e-Books	11	95817	82	453000	93	548817
Journals	525	185897	6	25240	531	211137
e-Journals	1	5750	0	0	1	5750
Digital Database	40	91641	6	0	46	91641
CD & Video	145	0	1	0	146	0
Others (specify)	5039	0	169	0	5208	0
Library Automation	0	0	4	1100000	4	1100000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
---------------------	--------------------	---------------------------------------	-----------------------------

NIL	NIL	NIL	01/07/2017
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	276	91	276	207	0	19	243	15	3
Added	44	13	44	31	0	10	11	10	0
Total	320	104	320	238	0	29	254	25	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
286.9	286.9	6.06	6.06

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The Institution is fully owned by the Government of West Bengal Government development grants are one of the major sources for procuring, augmenting educational resources like books, journals, laboratory consumables and library resources. Upon receiving of such grants a meeting is conducted by the Principal with all the Heads and the funds are distributed proportionately. Special grants like RUSA, UGC-CPE, DBT and DST whenever received after evaluative cycles and application for these constitute another major means for maintaining, utilizing educational resources and support facilities. The College generates modest resources from self-financing courses and these are used to support some need of the particular courses.</p> <p style="text-align: center;">https://ladybrabourne.com/docs/4.4.2_Procedures_and_policies.pdf</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students welfare fund of Institution	27	81000

Financial Support from Other Sources			
a) National	Different West Bengal State and Central Government Scholarships	140	3326650
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	08/07/2017	50	Dr. Sreemati Biswas (Psychological Counsellor)
Remedial Coaching	08/07/2017	40	Department of Urdu of the college
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counselling	0	250	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ACMMOS Consultancy Services Pvt. Limited	30	0	Not known	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	321	See attached file	See attached file	See attached file	See attached file
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	16
SET	10
GATE	6
Any Other	8
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	UG and PG Level	120
Intra College Cultural Competition	UG and PG Level	240
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	0	0	NA	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per government instruction, the College has a Students' Council. Executive Committee of this body is formed through election of interested students who have to file their nominations. In the absence of any political interference the elections take place in a healthy and democratic manner under the supervision of a committee of teachers led by the Chief election Officer, appointed by the Principal. The members of the Students' Council are involved in various activities throughout the year including the Organization of the Orientation Programme for the first year students, Fresher's welcome, Independence Day Celebration, Reunion, Kaleidoscope, Annual sports, Farewell of third year students, Prize distribution, Science Day Celebration, Intra-college Cultural Competition as well as maintaining the cleanliness and general environment of the college campus throughout the year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The primary objectives of the Alumni Association is 1. To promote fellowship and to establish, renew, and maintain contact among old students, old teachers, non-teaching staff of the Lady Brabourne College. 2. To arrange and organize Lectures, Debates, Discussions, Seminars Excursions. 3. To promote and encourage Literary and Cultural activities and Social Services. 4. To carry on the advancement of education in any form. 5. To provide financial and medical relief for the poor and needy students, scholars or old pupils. 6. To help aged, sick, helpless persons connected or associated with Lady Brabourne College. To undertake welfare projects. To provide assistance for study and research at any level, including grant of stipends, scholarships. 7. To raise funds and to collect donations and subscriptions for the purpose of the society. 8. To acquire, purchase, take on lease or otherwise any establishment, land, building, and all kinds of movable properties required for the society. To do all acts, deeds, matters and things as may be deemed incidental or conducive to the foregoing objectives. 9. To initiate or assist in initiation of any activities that may directly or indirectly be beneficial to the college and to the students, staff, ex-students, in upholding the tradition of excellence of the Lady Brabourne College, Kolkata. 10. To regularly maintain update a register of ex-students and of the former teachers of the college.

5.4.2 – No. of enrolled Alumni:

403

5.4.3 – Alumni contribution during the year (in Rupees) :

30225

5.4.4 – Meetings/activities organized by Alumni Association :

The college has Alumni associations based in Kolkata, New Delhi and even in Bangladesh. The LBC Alumni Association has deep bond with the college and regularly organize cultural programme and also sometimes collaborates with departments and also the college itself to organize cultural as well as academic events. Some of the activities of the Alumni Association are summarized below: • On 13th July, a programme of songs and poems was organized in collaboration with the cultural group 'Barshonmala' where Smt. Bijoylakshmi Barman, Sri Debmalya Chattopadhyay, Smt. Suchhanda Ghosh and Sri Sujoy Prasad Chattopadhyay were the participants. Two cheques of Rs.25000 were donated to 'Janahitaya', a home for the aged and 'Antara', a psychiatric hospital, respectively on 13th July and 21st November, 2017. • On 30th January, 2018 thirty senior retired teachers were felicitated by the Association. Prof. Jayashree Ray Chaudhuri, an alumna and former teacher of this college was also felicitated on her appointment to the post of D.P.I., Govt. of West Bengal. • On 23rd February, 2018, the Annual Fund Raising Programme 'Basantabelay Imon Chakrabortir Gaan' was organized. • On the Prize Distribution day, the Mandalika Memorial Silver Medal, an endowment prize, was given to the best all-round student of the English Department for the session 2014-17. • The Association has a badge with its own logo, designed by Smt. Ajanta Chowdhury, President of the Association. • The Association has from now on started participating actively in the maintenance of the College garden. A gardener has been appointed on a monthly payment basis. Some gardening tools and implements have been donated. • Commemorating the Platinum Jubilee Year, a Souvenir was published which contained a very useful directory of the life members of the Association. • A new notice board of the Association has been put up in front of the main staff-room of the college in which notices are being pasted.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Autonomous Courses of Post Graduate departments Three PG departments, English, Microbiology, Mathematics are teaching syllabi which include aspects in the curricula as yet not made current in the PG courses of these subjects in the University. Geography and Physics also has unique features. • The PG syllabus in English has for instance a very scientific inter-related theory practical structure. – Students are exposed simultaneously to aesthetics, philosophy and their applied form in the texts in all the semesters. – European Classics in translation is part of the Core course so that there is exposure to Literatures in English. American literature is on offer as option and the department plans to open Visual Interpretations of Literary texts shortly. – A set of two term papers and a dissertation is part of the core curricula encouraging the mastering of research and critical writing skills which will ensure career advancements. • In Microbiology – industrial visits are mandatory extensions of the teaching programme. • In Mathematics- Students in the M.Sc in Mathematics can opt for a new special advanced paper “Mathematical Methods in Soft Computing” which is a very modern and upcoming area of research and is not included in any other postgraduate syllabus in Mathematics in West Bengal. At present Lady Brabourne College has ten postgraduate departments English, Bengali, Political Science, Botany, Zoology, Microbiology, Chemistry, Physics, Mathematics and Geography.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none">• The Institution implements the curricular set by its mother university, the University of Calcutta in all its UG Courses.• It has structured its internal evaluative system in a vital, need-based manner with reference to the broad guidelines of the University. It organizes class tests regularly examining the receptivity of the students in terms of setting unit based questions. This ensures assessment of awareness of details but does not stress out the young minds.• Mid-terms are held in all three years to expose students to comprehensive pattern of examination they are likely to face at terminal points.• Even compulsory language tests are held so that basic language skills are instilled.• Practical and demonstrative teaching is undertaken in laboratories and through excursions and educational visits.• The Department of Political Science has a tradition for participating in Intracollege Mock

Parliaments. • In science subjects extensive e-literacy and use of e-resources are recommended. • In non-lab based subjects like English workshops on adaptation of texts in other media, e-learning and usage of e-resources are encouraged. If necessary, PPT presentations are arranged. • Educational visits are undertaken in many Lab-based subjects. • Students are encouraged to present papers, write articles in in-house journals and also give talks in Seminars and Conferences held in and outside the College.

Teaching and Learning

Different Teaching and Learning methods have been adopted as described in the following: a) Teaching aids: 1) Black board, chalk and duster 2) Ancient Indian Map used by Dept. of Geog. And Hiostory. 3) Overhead and LCD Projector 4) Computer with Internet facility 5) Smart Board 6) GPS 13 (Geographical Positioning System) - used by Dept. of Geography 7) Structural Model for illustrating the three dimensional molecular structure of organic compounds.- used by Dept. of Chemistry. 8) Phoenix Box Kit used for simulation of different laboratory based experiments in Dept. of Physics. 9) Audio -visual aids e.g. DVDs and CDs. b) Assessment : UG – 1. Monthly Test 2. Midterm Examination 3. Selection test PG –1.Semester Examination 2.Dissertation Evaluation 3.Viva Voce 4.Interactive Session 5.Project Presentation Lecture 6.Seminar defence c) Remedial/Tutorial classes: 1.Remedial classes for minority students 2. Tutorial classes for advanced learners. 3. Tutorial classes for weak students 4. Special Tutorial Classes for JAM d) Science departments (Physics, Chemistry, Botany,Zoology and Microbiology) organised faculty improvement programme. e) Seminar: Science and arts departments organised seminars funded by Institution,UGC,DBT. f) Workshops: Different workshops are organized by different Arts and Science departments time to time sponsored by institution, UGC or DBT.

Examination and Evaluation

The college is affiliated to the University of Calcutta and follows its curricula and Examination guidelines. But within the college the students are evaluated both by written examination

and orally. The process of evaluation is as follows: - Monthly Test - There are year-long tests to ensure continuous assessment. - Mid term Test - These are comprehensive tests on substantial portion of the syllabus to help the students to prepare for their Selection Tests. - Selection Test - Terminal Tests at the end of each year of study to assure the eligibility for University Examination. - The students are also evaluated by inter and intra departmental seminars, study circles etc. - In addition to this the autonomous post-graduate departments evaluate their students through end semester examinations and presentation of Term Papers in public seminars.

Research and Development

Following are the measures taken by the institution to facilitate smooth progress of implementation of research schemes/projects: Autonomy to the principal investigator: The Principal investigator is the key person to plan and structure any project. • Timely availability or release of resources: Prompt disbursement of sanctioned grants are ensured through constant liaisons with funding authorities allocation meetings. • Adequate infrastructure and human resources: Provisions for inducting Research Fellows for Major Projects, both UGC non-UGC sponsored are in place. . Other facilities: • 24 hrs. internet facility • Well equipped computer laboratories • Enriched Computerized library with modern books and journals of various fields • Collaborative facilities on institutional and departmental levels with British Council Libraries, USIS and the National Library, Urdu Academy, Itihaas Samsad, Bangiya Arthaniti Parishad among other advanced level academic organization. • Each department with huge instrumentation facilities. • Regular visits and interaction with other research facilities, industrial institutions, excursions and field work.

Library, ICT and Physical Infrastructure / Instrumentation

The following Library, ICT and infrastructural facilities are available in our College during college hours and in some cases beyond college hours: • The library uses various ICT tools photocopiers, scanners, printers etc to help students. The library also

has Wi-Fi connection. Some old and valuable books have been digitized. The library has joined the NLIST programme (conducted by INFLIBNET) since 2011. E-journals and e books can be availed by this programme. The College library has Institutional membership with the British Council Library. The College library has a dedicated web page(www.lbclibrary.org) since 2012. To make the webpage interactive, e-mail address is provided to communicate with users to deliver better library services. Facebook connectivity is also provided.

- Lady Brabourne College library has undergone a system migration during this financial year. The Library Advisory Committee has decided unanimously to shift Library Management Information System to a OPEN source Library Software 'KOHA' to make it a standardized one. Presently 'KOHA', the open source software compatible with Z39.50 , has been installed in our library for automation. Most of the works involved in this migration process are completed. Rectification of data (which arises due to system migration) are going on.
- OPAC (On-line Public Access Catalogue) are used by the student and faculty members along with the traditional library catalogue.
- Both the main and the annexe libraries are fully air-conditioned including stacks.
- It has also created an 'Institutional Repository' with publications of our teaching faculty.
- The Library altered and extended its working hours from 8.30 AM to 5.30 PM to offer better library access to students and teachers of the College.
- Library Automation introducing Self-Touch Kiosk, Book-Drop Box, Gate, Hand-Held Reader etc
- Wide Area Network (WAN) installed in the College (including extended campus) during 2012-13 is providing an efficient, high speed, campus wide intranet with secure internet accessibility. Since 2015-16, Internet connectivity has been extended into a 15 Mbps leased line.
- Extension of the network of the campus to Roma Chaudhuri Building by Fibre Optic Connection from Principal's Office. Upgradation of the already existing internet line of 15 Mbps bandwidth to a bandwidth of 25Mbps.

Human Resource Management	a) Students : Foundation is made at the UG and PG level to give exposure in Cultural, Entrepreneurship (through Kaleidoscope), Writing skill, Public speaking, Sports, Seminar defense along with Academics. b) Teachers : Faculty members are involved in academic work as well as Committee work. The various responsibilities are coordinated with academic activities and do not compromise the latter.
Industry Interaction / Collaboration	Students from different departments visit industry or research institutes as a part of their project work.
Admission of Students	The earnest endeavour of the College is to ensure admission to all deserving and meritorious students and to implement this, the College takes utmost care to publicise its admission process in the leading newspapers and television channels. In addition to this, the College announces its admission process in the College website. To ensure transparency in the admission process the College has made it mandatory for applications to be filed online since 2007. Admission Tests in some subjects are conducted to test merit. The admission process is outsourced to WEBTECH, who prepares the list according to the criterion set by the different departments of the College. Admission is based only on merit.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The college has set up a web server which hosts the College Management Information Software (CMIS). The objective of this was to design and implement software solutions that provide suitably detailed reports in an accurate, consistent and timely manner for smooth functioning or management of college administration. A comprehensive database consisting of all information related to student activity in academic or non academic field is absolutely vital. Proper systematic documentation of the same is required periodically. We have to prepare and provide similar information multiple times and it is a repetitive effort and wastage of institute effort time. This student data management software is running

	successfully.
Student Admission and Support	<p>The earnest endeavour of the College is to ensure admission to all deserving and meritorious students and to implement this, the College takes utmost care to publicise its admission process in the leading newspapers and television channels. In addition to this, the College announces its admission process in the College website. To ensure transparency in the admission process the College has made it mandatory for applications to be filed online since 2007. Admission Tests in some subjects are conducted to test merit. The admission process is outsourced to WEBTECH, who prepares the list according to the criterion set by the different departments of the College. Admission is based only on merit. • Student fees collection scheme through bank (for both undergraduate as well as postgraduate) is successfully implemented using fees management software. • Lady Brabourne College library has undergone a system migration during this financial year. The Library Advisory Committee has decided unanimously to shift Library Management Information System to a OPEN source Library Software 'KOHA' to make it a standardized one. Presently 'KOHA', the open source software compatible with Z39.50 , has been installed in our library for automation. Most of the works involved in this migration process are completed. Rectification of data (which arises due to system migration) are going on. • OPAC (On-line Public Access Catalogue) are used by the student and faculty members along with the traditional library catalogue. • RFID (Radio Frequency Identification) System in the Lady Brabourne College library has been installed. It includes RFID tags, Integrated Work Station for Tagging, standard Middleware Software, Integration of KOHA with RFID Hardware, RFID Book Drop Box, Self Touch Kiosk, Anti-Theft gate and Hand-held reader. This would make the library management system fully automated.</p>
Planning and Development	Wide Area Network (WAN) installed in the College (including extended campus) during 2012-13 is providing an efficient, high speed, campus wide

intranet with secure internet accessibility.

Finance and Accounts

Computerization of the preparation of monthly salary bills using software package 'COSA' (Computerization of Salary Accounting) has been implemented at our college a few years back. In the year 2012, an up gradation of this software has also been done. WBIFMS (West Bengal Integrated Finance Management System) is a web portal of the Government of West Bengal for the real time management, monitoring and control of all fund allocations and financial transactions in different government departments. From 2013-14, we are using e-Pradan (e-Payment) module of IFMS for different payment transactions using DDOs DSC (Digital Signature Certificate). Since 2016, we are using the sub-module HRMS-IFMS for implementation of Pay Roll Processing etc. We have also enrolled our college in Public Finance Monitoring System (PFMS), Govt. of India since 2016-17 to implement different modules like Fund Flow Monitoring, Direct Benefit Transfer DBT, Online payments to different beneficiaries etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	One day workshop on Libre Office, Math, Calc. organised	nil	28/07/2017	28/07/2017	70	0

by Lady
Brabourne
College in
collaborat
ion with
Spoken
Tutorial,
IIT Bombay

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Please see attached file	48	01/07/2017	30/06/2018	365
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> Being a fully government institution all employees enjoy the privilege of Government Health Scheme Sasthya Sathi Programme. Loans from GPF very easily made available through single window service of Principal's Office. LTC are available as per WBSR. Medical Leave per year 20 days full pay. Maternity Leave CCL available at Principal's discretion. 	<ul style="list-style-type: none"> Being a fully government institution all employees enjoy the privilege of Government Health Scheme Sasthya Sathi Programme. Loans from GPF very easily made available through single window service of Principal's Office. LTC are available as per WBSR. Medical Leave per year 20 days full pay. Maternity Leave CCL available at Principal's discretion. 	Principal's Welfare Fund, WBMDFC Post Matric Scholarship, West Bengal Govt. Merit Cum Means Scholarship, INSPIRE Scholarship, DPI Half/Full Free Scholarship, KanyashreePrakalpa, Sheela Kanoria Scholarship etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

- The Institution conducts Internal Audits of all internally managed accounts of every financial transaction at the end of every financial year. Each Committee Convener of committees under the Teachers' Council present their accounts and work report to assigned Internal Auditor and face audit reviews.
- All grants from agencies such as UGC, DBT, DST, RUSA face audit and inspection by External Auditors and meet all objection and queries.
- Government audit is conducted by appointed auditors as and when the Higher Education Department fixes the schedule.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sitaram Jindal Foundation, Delhi Alumni Association Donation Scholarship	14600	To support the academic endeavour of the needy students of our college.
View File		

6.4.3 – Total corpus fund generated

14600

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Boards of Studies (BOS) of PG departments, Director of Public Instructions, Higher Education Directorate of Govt. of West Bengal	Yes	Governing Body of the College
Administrative	Yes	Government Auditors. Audit of other grants (UGC, DBT, DST) is done by reputed Chartered Accountants.	Yes	Senior faculty members selected by the Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College holds regular interactive parent-teacher-ward meets after every internal terminal examination to discuss areas of concern and collectively resolve the arising problems.
--

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Plan for the forthcoming seminars and workshops organized by the college. 2.Implementation of extension work 3.To promote infrastructural development e.g. thorough renovation of College auditorium 4. To promote UG and PG teaching and research 5. To open a canteen in the newly constructed Roma Chowdhury Building 6. Upgradation of Library following the previous year’s NAAC suggestion

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	A seminar on 'Re-visioning Sister Nivedita: 2018'.	09/02/2018	09/02/2018	09/02/2018	85
2018	Foundation Day and International Women's Day was celebrated on 8th March 2018 by organizing a seminar on 'Mapping Women's Progress: Socio-Cultural Aspects'.	08/03/2018	08/03/2018	08/03/2018	80
2018	The IQAC in concurrence with the Principal, Lady Brabourne College, Kolkata invited Swami Shastrajnanandaji Maharaj, Principal of Ramakrishna Mission Vidyamandira, Howrah, Belur on 23rd April 2018 to sensitize the entire teaching staff of the	23/04/2018	23/04/2018	23/04/2018	50

	Coll				
2018	Celebration of International Day of Yoga	21/06/2018	21/06/2018	21/06/2018	65
2017	Awareness Programme on 'Consumers' Rights and Grievances' in collaboration with the Department of Consumer Affairs and Fair Business Practices, Government of West Bengal	29/09/2018	29/09/2018	29/09/2018	53
2017	A seminar on Value Education was organised by the IQAC of the College. Dr. Rupali Choudhury, Principal, Vidyasagar College for Women, gave a talk on 'Profession and Ethics	28/08/2017	28/08/2018	28/08/2018	54
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day was celebrated on 8th March 2018 by organizing a seminar on 'Mapping	08/03/2018	08/03/2018	54	0

<p>Women's Progress: Socio-Cultural Aspects'. Dr. Paramita Chakraborty, Associate Professor of English, Jadavpur University spoke on 'Sexual Harassment in Wor</p>				
<p>On 9th February 2018, the IQAC, the Women's Studies Centre and the Department of History jointly organized a seminar on 'Re-visioning Sister Nivedita: 2018'. It was sponsored by the Govt. of West Bengal. Pravrajika Bhaswaraprana Mataji, Principal, Ra</p>	09/02/2018	09/02/2018	47	0
<p>On 24th August, 2017 an International Seminar was organized on 'Beyond the Veil: Muslim Women in South Asia'. The speakers were Prof. Maleka Begum of Central Women's University, Dhaka, renowned author and academician Selina Hossain from Bangladesh, D</p>	24/08/2017	24/08/2017	57	5
<p>On 10th November, the</p>	10/11/2017	10/11/2017	67	1

Birth Centenary of Prof. Asima Chatterjee, renowned scientist and founder Head of the Dept. of Chemistry of this college was celebrated along with the departments of Chemistry and Microbiology.				
In order to celebrate the 150th Birth Anniversary of Sister Nivedita, the Centre organized a talk by Pravrajika Nirbhikprana on 19th December 2017 who spoke on 'Women Empowerment and Sister Nivedita'	19/12/2017	19/12/2017	63	1

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

'Rain Water Harvesting System' is running successfully at the college campus by the Department of Botany in collaboration with the State Water Investigation Directorate, Govt. of West Bengal. Initially, rain water was collected from the roof of the Main Building and the New Science Building but later the newly constructed Roma Chaudhuri Memorial building is also included in this project. By the current project 30 lakh 25 thousand litre of water is being recharged into the ground level per year. A 1 KWP Solar Photovoltaic Power Plant installed on the rooftop of the main college building in association with West Bengal Renewable Energy Development Agency, Govt. of West Bengal is presently being used for the outdoor lighting of our campus under the supervision of the Department of Physics to meet the ever increasing demand of electricity in the college. To uphold 'Clean Campus Green Campus' campaign, Kolkata Police has kindly agreed to cover a prominent part of the boundary wall of our college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1450
Provision for lift	No	0
Ramp/Rails	Yes	1450
Braille Software/facilities	No	0

Rest Rooms	Yes	100
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	01/07/2017	260	Night School	A Night School run by the boarders of the college hostel, is engaged in imparting education to street children of the locality thereby enabling the students to interact with the marginalised sections of the society.	30

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	15/06/2018	The college prospectus includes a code of conduct guideline to be followed by the students. The teaching and

nonteaching staff , being state government employees, are governed by the rules and regulations stated in the West Bengal Service Rules (WBSR)

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Value Education Seminar organised by IQAC, Dr. Rupali Choudhury, Principal, Vidyasagar College for Women, gave a talk on Profession and Ethics	28/08/2017	28/08/2017	83

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Students, staff using a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants • Solar Energy Conservation • Rain Water Harvesting System

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: NSS Activity NSS Unit -I II NSS Unit 1 and 2 of Lady Brabourne College had organised a special camp of 7 days from 26.3.18 to 1.4.18. Volunteers had attended seminar lectures on waste management and wildlife conservation, visited the slum area under this programme, made a survey on socio economic profile, hygiene issues and child education of the slum dwellers. They also collected clothes and distributed among poor people. On 14.8.18 they took part in a Campus Cleaning Programme as the activity of regular camp. In collaboration with The Bengal Obstetric and Gynaecological Society NSS had organised a Public Awareness Programme on Early Adulthood and Beyond.

Best Practice II : Career Counselling Cell Career Counseling Seminars held at Lady Brabourne College , Kolkata during 2017-2018 RICE Group RICE group is one of the most revered brands in eastern part of India as far as the educational domain is concerned . RICE is an organization that has been serving the students of West Bengal for the last 30 years and it's students have produce excellent results in various competitive examinations . The mission of RICE group is to make quality education accessible globally with ease to upgrade the knowledge machine of the universe and to ignite the passion for education in the younger generation to redefine the term success . On 13th November 2017 , the RICE group had organized a seminar , at the Lady Brabourne College premises , aiming to aware the students of the college regarding the benefits and opportunities of WBCS and competitive coaching in the upcoming days .

ACMMOS Consultancy Services Pvt. Limited Acmmos Consultancy Services is a London based organization having it's sole Indian chapter based at Kolkata. They are actively involved in multiple disciplines with academic research consultancy and information technology being their two major areas of interest and specialization . Acmmos Consultancy Services had visited the Lady Brabourne College on 11th November 2017 for offering immediate placements to the students of the college in the domain of academic research consultancy . They were

looking for students able to understand write flawless English and able to work smoothly with MS Office . They had organized written test and interview sessions for the eligible final year students of the college . Endeavor Careers Private Limited Endeavor Careers had been invited at the Lady Brabourne College for organizing a career counseling session on 11th November 2017. Powered by a team of top B - Schools' alumnus , Endeavor Careers Private Limited provides extensive online support for enriching students' skill sets and knowledge . They had conducted an hour long interactive seminar on " Career Options - After Graduation " for the students of the college , aiming to shape their attitude aptitude and also to instill confidence in them for having a bright career .

Ramoji Krian Universe Ramoji Krian Universe is a joint venture of Ramoji group and Amsterdam based Krian Media . The institute of excellence , situated at Ramoji Film City , Hydrabad offers job oriented professional courses in Film , Media . Animation , Design , Fashion , Gaming , Tourism , HR Management and Retail with two months internship leading to placement . Professor Ujjwal K. Chowdhury , Head , Education , Ramoji Film City , Ramoji Krian Group had delivered an hour long lecture on Creative Career for the students of the college at the college auditorium on 3rd July 2017 . Expert celebrity speaker Sri Viveck Vaswani had enriched the seminar with his enlightening speech .

EMPORIUM TRAINING AND CONSULTANCY PVT. LTD. Emporium Training and Consultancy Pvt. Ltd. is a registered vocational training provider (VTP) under the SDI (Skill Development Initiative) Scheme of Government of India . They run specially designed industry oriented courses and provide 100 job assistance and assurance to their trainees . They are interested to extend their industry relation and expertise to build the careers of Lady Brabourne College students in tourism , hospitality and aviation sectors . An e-mail containing the detailed list of final year students , of Lady Brabourne College , has been sent to them by the Career Counselling Cell of the college .

HOTEL MANAGER They are looking for female cabin crew for filling up immediate openings in the aviation sector . The eligible candidates should not be more than 27 years old and should have good English communication skills . An e-mail containing the detailed list of final year students , of Lady Brabourne College , has been sent to them by the Career Counselling Cell of the college .

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.ladybrabourne.com/AOARNEW/AOAR2017-18/BestPractices2017-18>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution was established with a vision to facilitate emancipation of women from the minority communities through higher education. Through the years, the College has adopted and implemented various measures to cater to the changing needs of young women in this respect. It has a thriving Women's Studies Center, organizes Value Education seminars, gender sensitization workshops and physical education classes and a psychological counseling cell on the one hand, and on the other, has an active Career Counseling Cell and offers Diploma Courses outside the university curriculum in Spanish, Multimedia and Animation, Public Relations and Advertising and Computer Applications to make its students better equipped to enter the professional arena in the future. Apart from stressing on intellectual growth, physical fitness is also seen as crucial to women's development. The institution through its well equipped gymnasium, yoga classes, and karate classes ensures that this very important aspect of the growth of young women is not overlooked. Traditionally, the college has placed equal stress on academic as well as extracurricular activities. Every year, cultural competitions are organized which include

competitions in debating, elocution, poster making, dance and singing in which enthusiastic and inclusive participation is encouraged. Besides, the college holds an annual cultural program on its prize giving day, where a fullfledged cultural program is put up by the students to showcase their budding talents in the arts. Good performance in any sphere is acknowledged and encouraged through the elaborate and extensive system of prizes the college has. There are prizes not only for academic performance but also for performance in other fields to encourage students to strive for excellence in whatever they do. Women's education ultimately is not for women alone, but aims at putting women at the frontier of social change. To that end the institution has introduced various novel initiatives to increase social awareness among its students. The students are encouraged not only to think of individual development but also collective progress. NSS campaigns, Night School for less privileged children of the locality, cleaning initiatives in the nearby areas, initiatives for environmental awareness and a green and clean premises and locality are an important part of the holistic training the college imparts to its students. Tireless striving for excellence in all spheres, self respect, self sufficiency, discipline and social responsibility are the principal values the college wishes to inculcate in its students. It aspires to prepare strong, capable women who would be assets to the society and the nation, and who would further transmit these values to the future generations.

Provide the weblink of the institution

https://ladybrabourne.com/docs/7.3.1_VISION_MISSION_PRIORITY_AND_THRUST.pdf

8.Future Plans of Actions for Next Academic Year

PROPOSED INFRASTRUCTURE UPGRADATION PLAN FOR 2018-2019 : 1. Installation of another 17.5KWP Solar Panel to run various electrical and electronic laboratories using the fund under the CPE Phase II Scheme. Installation of a solar panel on the rooftop of the Hostel building in near future has also been proposed. 2. Upgradation of College Networking System. 3. Construction of a Rain-water Harvesting System for sustainable development would also include Hostel Building in future. 4. Completion of installation work of Roma Chowdhury Building 5. Maintenance and beautification of college garden. 6. To strengthen the security system, installation of Closed Circuit TV in the hostel as well as in the main campus. 7. Various roof treatment works and repairing of pipelines and overhead tanks of College and Hostel. PROGRAMME PROPOSED: 1. Institute prepares itself for the introduction of Choice Based Credit System in both the UG and PG programme from the session 2018-19. 2. It is also planning several programmes to commemorate its Platinum Jubilee. A proposal for a five-storeyed Platinum Jubilee Commemorative Building, which will house the six newly introduced "Advanced Research Centres", an easy passage way in the form of a footbridge connecting the Main Campus with the Hostel Campus and lastly two elevators-one in the main building and another in the New Science Building - ensuring assistance to the physically challenged has been finalized. Estimate for the first level of construction has already been placed for necessary approval from the State Government. Estimates for the rest of the constructions are being prepared by the P.W.D. Civil and Electrical and will shortly be placed before the Government. 3. A huge Platinum Jubilee Project, sponsored by Govt. Of West Bengal, is being prepared. The purview of this project is to identify the role that Lady Brabourne College has played in the shaping of and emancipation of Muslim women in general. This project also tries to explore the gradually changing graph of the primary commitment of the college to serving the cause of Muslim women to a broader and more inclusive sense of secularism. 5. Many departments are planning to organize different national level as well as state level seminars and workshops in the coming year. 6. There is deliberation for continuing the Annual fixtures like Value Education Seminar and the Manadalika Banerjee Memorial Lecture sometime after summer.

