

Annual Quality Assurance Report 2014-15



LADY BRABOURNE COLLEGE

Govt. of West Bengal, Kolkata

**The Annual Quality
Assurance Report (AQAR)
of the IQAC
2014-15**

(as per revised guidelines in October 2013)



**LADY BRABOURNE COLLEGE
KOLKATA**

The Annual Quality Assurance Report (AQAR) 2014-15 of the IQAC

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Part – A

1. Details of the Institution

1.1	Name of the Institution	LADY BRABOURNE COLLEGE
1.2	Address Line 1	P-1/2 SUHRAWARDY AVENUE
	Address Line 2	KOLKATA - 700 017
	City/Town	KOLKATA
	State	WEST BENGAL
	Pin Code	700 017
	Institution e-mail address	prl@ladybrabourne.com
	Contact Nos.	033-22897720
	Name of the Head of the Institution:	Prof. Siuli Sarkar
	Tel. No. with STD Code:	O: 033-22897720, R: 033-24408085
	Mobile:	9830111872
	Name of the IQAC Co-ordinator:	Dr. Indrani Choudhuri Dutt
	Mobile:	9339751146
	IQAC e-mail address:	i.choudhuridutt@gmail.com
1.3	NAAC Track ID (<i>For ex. MHCOGN 18879</i>)	WBCOGN12752
1.4	NAAC Executive Committee No. & Date: (<i>For Example EC/32/A&A/143 dated 3-5-2004.</i> <i>This EC no. is available in the right corner- bottom</i> <i>of your institution's Accreditation Certificate</i>)	EC/39/53
1.5	Website address:	www.ladybrabourne.com

Web-link of the AQAR:

<http://www.ladybrabourne.com/AQAR2014-15.pdf>For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	8.535 out of 10	2006	2011
2	2 nd Cycle	A	3.2 out of 4	2014	2019
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC : DD/MM/YYYY

15.06.2007

1.8 AQAR for the year (*for example 2010-11*)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR_2009-10 submitted to NAAC on 21/04/2014 (DD/MM/YYYY)
- ii. AQAR_2010-11 submitted to NAAC on 21/04/2014 (DD/MM/YYYY)
- iii. AQAR_2011-12 submitted to NAAC on 21/04/2014 (DD/MM/YYYY)
- iv. AQAR_2012-13 submitted to NAAC on 21/04/2014 (DD/MM/YYYY)
- v. AQAR_2013-14 submitted to NAAC on 01/09/2014 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private Affiliated College Yes No Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Ph.D. and M.Phil., Certificate courses in Public Relations & Advertising, Multimedia & Animation, Spanish. UG Diploma in Computer Applications, PG Diploma in Food & Drug Safety.

1.12 Name of the Affiliating University (*for the Colleges*) University of Calcutta

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence - UGC-CPE

DST Star Scheme - UGC-CE

UGC-Special Assistance Programme - DST-FIST

UGC-Innovative PG programmes - Any other (Specify) DBT Star Scheme

UGC-COP Programmes -

2. IQAC Composition and Activities

2.1	No. of Teachers	14	
2.2	No. of Administrative/Technical staff	01	
2.3	No. of students	01	
2.4	No. of Management representatives	01	
2.5	No. of Alumni	00	
2.6	No. of any other stakeholder and community representatives	01	
2.7	No. of Employers/ Industrialists	00	
2.8	No. of other External Experts	01	
2.9	Total No. of members	19	
2.10	No. of IQAC meetings held	06	
2.11	No. of meetings with various stakeholders: No.	06	Faculty <input style="width: 50px; text-align: center;" type="text" value="06"/>
	Non-Teaching Staff <input style="width: 50px; text-align: center;" type="text" value="06"/> Students	06	Alumni <input style="width: 50px; text-align: center;" type="text" value="-"/> Others <input style="width: 50px; text-align: center;" type="text" value="-"/>
2.12	Has IQAC received any funding from UGC during the year?	Yes <input checked="checked" type="checkbox"/>	No <input type="checkbox"/>
	If yes, mention the amount	<input style="width: 150px;" type="text" value="3 lakh (initial funding)"/>	
2.13	Seminars and Conferences (only quality related)		
	(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC		
	Total Nos. <input style="width: 40px; text-align: center;" type="text" value="01"/>	International <input style="width: 40px;" type="text"/>	National <input style="width: 40px;" type="text"/>
		State <input style="width: 40px; text-align: center;" type="text" value="01"/>	Institution Level <input style="width: 40px;" type="text"/>
	(ii) Themes <input style="width: 450px;" type="text" value="Status of women in the context of tradition and modernity"/>		

2.14 Significant Activities and contributions made by IQAC

- The IQAC and the GB (Governing Body) are always sensitive to the various enrichment programme running in the College and is always watchful of gaps and ready with suggestions of improvement.
- The members of IQAC regularly hold meetings through which monitoring of all seminal academic activities including research projects undertaken by the individual teachers of the respective departments are monitored.
- The IQAC sensitizes departments to become computer literate in advance degrees so that all departmental records are gradually transferred into a data base format by the teachers.
- It motivates opening of advance learning courses - PG, Career oriented courses: it oversees the need to enhance facilities of all kinds that helps upgrade classroom teaching.
- The IQAC regularly seeks funding through schemes and instigates utilization and application.
- The State Government guided by UGC norms has recognized the role of the IQAC by including its participation as an internal sanctioning authority of Career Advancement Scheme (CAS). The IQAC is doing its duty sincerely.
- The IQAC comprising of Senior Faculty members headed by the Principal cover the aspect of research promotion in its regular meetings. Whenever need arises the IQAC keeps open the option of expert consultation. In the previous year IQAC took a mission **to open PG course in Bengali** and applied to University of Calcutta. The college has obtained the sanction from CU and from this session (2014-15), PG Course in Bengali has been started successfully.
- The IQAC is very active in the College since the previous NAAC. It meticulously takes note of progress and regress and publishes AQARs which are kept ready in the Principal's chamber and are at the disposal of the Governing Body and any Government, UGC and Calcutta University Inspection teams on any visits that take place. Any suggestion made at any point of time is given consideration and met to the best of the Institution's non-autonomous scope.
- Additionally, after second cycle of evaluation by NAAC in 2014, the IQAC assists the Principal in chalking out
 - a) Academic programmes, including identification of research areas.
 - b) Infrastructural blue prints related to academic progression & campus management.
 - c) Value Education programmes.
 - d) Authentication of data by incumbent applying under CAS (Career Advancement Scheme) by IQAC Convenor.
- The GB and IQAC meet at regular intervals to monitor the implementation of the programmes. The IQAC plays a more active role because the standing Cell consists of present teachers headed by the IQAC Co-ordinator, who survey the entire college and engages in motivating the Faculty and students to realize the targets while fulfilling regular academic obligations. The IQAC also assists the Principal in following up with government authorities issues of funding and infrastructural development.

- There is a constant and vigilant system of monitoring progress in which the Principal is always actively engaged and there is a live consultation between the Principal, the TCS (Secretary, Teachers' Council), Coordinator, IQAC, Conveners of UGC Committees and all the Heads as also those seniors in charge of key areas. The Librarians, the Hostel super and the Head Clerk are always in touch if policies concern their jurisdiction. Annual Reports are prepared and all progress is documented; if targets remain unfulfilled immediately the projection for the coming year is modified at the IQAC level.
- **The college has been reaccruited by the National Assessment & Accreditation Council (NAAC) with "A Level" (CGPA 3.2 out of 4) certification in December, 2014.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Preparation for introducing PG course in Bengali.	1. PG course in Bengali department has already been started from the session 2014- 15.
2. Plan for the forthcoming seminars and workshops organized by the college.	2. A number of National level, State level and also College level seminars have been organized during the year.
3. To promote research and infrastructural development e.g. Advanced Level Research Laboratories, Roma Chowdhury Building etc.	3. a. Advanced Research Centre comprising six PG departments with the approval of University of Calcutta has already been started from this 2014-15 session. b. Construction work of Roma Chowdhury Building has been started during 2012-13 period and is in progress.
4. To set up an "Environmental History Centre" in the Department of History	4. In July, 2015, the Department of History has set up an "Environmental History Centre". The noted Environmental Historian and Vice-Chancellor, Vidyasagar University, Prof. Ranjan Chakrabarti has kindly consented to be the mentor of the centre.
5. Plan to go for evaluation by NAAC for the second cycle of accreditation	5. The college has been reaccruited by the National Assessment & Accreditation Council (NAAC) with "A Level" (CGPA 3.2 out of 4) certification in December, 2014.

* Attach the Academic Calendar of the year as Annexure I.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body Governing Body

Provide the details of the action taken

The Governing Body (GB) and IQAC meet at regular intervals to monitor the implementation of the programmes. The IQAC plays a more active role because the standing Cell consists of present teachers headed by the IQAC Co-ordinator, who survey the entire college and engages in motivating the Faculty and students to realize the targets while fulfilling regular academic obligations. The IQAC also assists the Principal in following up with government authorities issues of funding and infrastructural development. The IQAC and the GB (Governing Body) are always sensitive to the various enrichment programme running in the College and is always watchful of gaps and ready with suggestions of improvement.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	6	-	--	-
PG	6	-	-	-
UG	21	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	2	-	2	2
Certificate	3	-	3	3
Others	-	-	-	-
Total	38	-	5	5

Interdisciplinary	01	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- Range of Core /Elective options offered by the University and those opted by the college
 - i) The College has Core options at the UG level in English, Bengali, Persian, Sanskrit, Hindi, Urdu, History, Philosophy, Political Science, Sociology, in Arts. It has Core options in Physics, Chemistry, Botany, Zoology, Microbiology, Mathematics, Statistics, Economics and Geography. All of these subjects except Microbiology and Geography are available in Elective mode. In addition Women Studies and Computer Science are available in the elective mode. With reference to the University range, the range in this College is comprehensive, and among one of the widest in the state of West Bengal.
- Choice Based Credit System and range of subject options
 - ii) The University of Calcutta does not allow choice-based credit system. The range has been explained in its operational reality in i). The Autonomous PG courses offer choice based credit system in case of optional courses.
- Courses offered in modular form
 - iii) At the UG Level the University has introduced partial semester and has restructured syllabi in subjects offered at this college in unit models. The PG syllabi are all in modular form.

- Enrichment courses- The Certificate and Diploma Courses in Public relations and Advertising, Animations & Multimedia, Computer Course, Spanish, Food & Drug Safety are designed and taught to enhance applied level knowledge and skill with an eye to progression.

Value education seminars and talks ranging from spiritual education to female health and hygiene also aim at enrichment of young minds.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6
Trimester	-
Annual	21

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Analysis of the feedback in the AnnexureII**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.
Yes.

It is not feasible to make any significant change at the UG level because the profiles of all colleges under the University of Calcutta are not similar. In spite of this handicap, this College teaches the given syllabus without diluting it and examines all angles to give the student the widest perspective possible. The teaching is library centric and demonstrative and not merely bookish.

- Three PG departments, English, Microbiology, Mathematics are teaching syllabi which include aspects in the curricula as yet not made current in the PG courses of these subjects in the University. Geography, Physics and Bengali also have unique features.
- The PG syllabus in English has for instance a very scientific inter-related theory practical structure.
 - Students are exposed simultaneously to aesthetics, philosophy and their applied form in the texts in all the semesters.
 - European Classics in translation is part of the Core course so that there is exposure to Literatures in English. American literature is on offer as option and the department plans to open Visual Interpretations of Literary texts shortly.
 - A set of two term papers and a dissertation is part of the core curricula encouraging the mastering of research and critical writing skills which will ensure career advancements.

- In Microbiology there is
 - Introduction of tissue culture in industrial microbiology and virology.
 - Furthermore industrial visits are mandatory extensions of the teaching programme.
- In Mathematics- Students in the M.Sc in Mathematics can opt for a new special advanced paper “Mathematical Methods in Soft Computing” which is a very modern and upcoming area of research and is not included in any other postgraduate syllabus in Mathematics in West Bengal.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- a) PG course in Bengali has already been started from this session (2014-15).
- b) Advanced Research Centre for six PG subjects in different specialized areas is also functioning from this year with the approval of the University of Calcutta.

Specialized Research areas for different PG subjects are the following:

- a) Microbiology: Applied Microbiology and Biochemistry
- b) Physics: Condensed Matter and Soft Condensed Matter Physics
- c) Mathematics: Algebra
- d) Geography: Human Geography
- e) English: Indian English Literature
- f) Bengali: Rabindranath Tagore Advanced Research Centre

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
96	50	42	1+1(Principal)	2

2.2 No. of permanent faculty with Ph.D. 64

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	7	1	1	0	1	-	-	12	9

2.4 No. of Guest and Visiting faculty and Temporary faculty

20 (PTT)
67(GL)
6(V)

PTT=Part Time Teacher, GL=Guest Lecturer

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars / Workshops	6	13	10
Presented papers	14	27	8
Resource Persons	1	8	3

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ✓ **Zoology** department has been using multimedia system of teaching and presentation to convey information to the students in the classroom through power point presentations using Digital multimedia projector. (Optoma), Portable Digital Document Visualiser (Avermedia) and laptop. This involves a combination of various digital media types as text, images, graphs, audio and video into an integrated multi sensory interactive application. The department organized regular seminars with speakers from different institutes and Universities to update the students with the recent developments in Science and their relevant subject.

Statistics....class lecture followed by csa visit. Special lecture was arranged by the department for the 3rd year students on Statistical Software MINITAB (which is a part of the UG

curriculum) on 2nd and 3rd September, 2014 at the department. The lecture was delivered by Mr. Bratin Das, IT professional, as a part of industry interface.

Microbiology department adopted the method of presentation by the students, quiz contest, white board contest and publication of magazine by PG students

Geography pursue debate on current topics

Botany will do summer project by outgoing students, presentation of seminar lecture by on and outgoing students and arrangement of workshops on different techniques

English department has a movable film viewing facility.

Economics: a) Use of OHP often while delivering lectures. b) Giving problem assignments to students

Philosophy department: The students are encouraged to participate in various class room discussions, presentations. The students are evaluated through class tests. Course materials are also provided to weaker students in the class.

2.7 Total No. of actual teaching days during this academic year 199

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) nil

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop 18 - -

2.10 Average percentage of attendance of students 89.3

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG I	498	-	38.75	54.62	-	93.37
UG II	436	-	38.3	54.3	-	92.6
UG III	380	-	34.74	52.89	-	87.63
PG	74	-	90.54	9.46	-	98.65

Please see **ANNEXURE III** for List of University Rank Holders

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The members of IQAC regularly hold meetings through which monitoring of all seminal academic activities including research projects undertaken by the individual teachers of the respective departments are monitored.
- The IQAC sensitizes departments to become computer literate in advance degrees so that all departmental records are gradually transferred into a data base format by the teachers.
- It motivates opening of advance learning courses--- PG, Advanced Research Centre, Career oriented courses: it oversees the need to enhance facilities of all kinds that helps to upgrade classroom teaching.
- The IQAC regularly seeks funding through schemes and instigates utilization and application. A healthy body inspires a healthy mind. Very recently IQAC responded to student demand for yoga classes and initiated a dialogue to induct a qualified yoga teacher. In consultation with IQAC, the athletic committee has taken initiative to open a well equippedmultigym facility in the college.

2.13 Initiativesundertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	7
UGC – Faculty Improvement Programme	6
HRD programmes	
Orientation programmes	2
Faculty exchange programme	1
Staff training conducted by the university	2
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	51	28	-	1
Technical Staff	0	0	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC comprising of Senior Faculty members headed by the Principal cover the aspect of research promotion in its regular meetings. Whenever need arises the IQAC keeps open the option of expert consultation. Previous year IQAC had taken an initiative to establish **Advanced Research Centre** involving six PG departments to promote advanced level research in the college. With the required approval from the University of Calcutta and from UGC, this year six PG departments have opened Advanced Research Centre with specialized research areas as the following:

- a) Microbiology: Applied Microbiology and Biochemistry
- b) Physics: Condensed Matter & Soft Condensed Matter Physics
- c) Mathematics: Algebra
- d) Geography: Human Geography
- e) English: Indian English Literature
- f) Bengali: Rabindranath Tagore Advanced Research Centre

Following are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects:

- Prompt disbursement of sanctioned grants through constant liaisons with funding authorities & allocation meetings
- Provisions for inducting Research Fellows for Major Projects, both UGC & non-UGC sponsored are in place. E.g
 - The UGC- sponsored Major Project for setting up a Butterfly Garden in Campus II by Dr. Anuradha Choudhuri, Department of Zoology has Research Fellows.
 - The State Government funded Major Project *The Role of Lady Brabourne College in Educating the Minority Woman and its Impact on the Emancipation and the Empowerment of the Woman in Bengal* also has Research Fellows.
 - The Collaborative Project between two members of the Physics department, Tezpur University, Assam and the S.N.Bose Centre for Basic Sciences, Kolkata also has Research Fellows
 - 24 hrs Internet facility ,
 - Computers and laptops for every departments,
 - Higher level Books and Journals for every subjects.
 - Spaces for research work (infrastructure).
 - Faculty improvement programme and seminars are organized regularly.
 - Instrumental facilities and Library help are taken from other institutes.

- Interdisciplinary **Programmes started** –
 - ✓ East Kolkata wetland Project completed under CPE Phase I
 - ✓ Proposed interdisciplinary Project on Sunderbans under CPE Phase II (Grant awaited)
 - ✓ State Government funded Project by English and Persian departments on “The Role of Lady Brabourne College in Educating the Minority Woman and its impact on the Woman of Bengal” was conducted between 2014-2016 and the findings await publication in 2017.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		6		
Outlay in Rs. Lakhs		54.8014		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	12		
Outlay in Rs. Lakhs	4.14	22.135		

GRANT FROM UGC 2014-2015

Type of Grant	Amount	Date of receipt
Minor Research Project		
Mou Roy	1,50,000.00	12/04/14
Somasree Roychowdhury	2,45,000.00	”
Aparna Bandyopadhyay	2,15,000.00	”
Krishna Dasgupta	2,30,000.00	”
Yasmin	1,50,000.00	”
Peu Ghosh	1,60,000.00	”
Joysri Acharyya (2 nd Instalment)	17,200.00	24/06/14
Suriti Ray (2 nd Instalment)	16,400.00	”
Shabana Nasreen	1,15,000.00	27/02/15
Subha lakshmi Pandey	1,25,000.00	”
Kakoli Sinha Ray	1,10,000.00	”
S.S.M.Alqadri	1,25,000.00	”
Sarmistha Sen	1,10,000.00	”

Rinku Ghosh	1,50,000.00	”
Debasree Bhadra	1,65,000.00	25/02/15
Manasi De	1,70,000.00	”
Mahua Chatterjee	1,25,000.00	”
Snehamanju Basu	1,25,000.00	”
Plan Block Grant		
PBG (2 nd)	2,55,000.00	8/04/14
PBG (3 rd)	3,48,247.00	11/04/14
IQAC (XII Plan)	3,00,000.00	12/04/14
Women’s Studies Centre (for 2013-14)	3,00,000.00	8/08/14
Travel Grant		
Aparna Bandyopadhyay	1,20,147.00	2/08/14
JRF		
Scholars of Subhra Chattapadhyay:		
Sk. Akher	3,46,106.00	21/03/15
Kajri Sengupta	2,87,253.00	”

3.4 Details on research publications

	International	National	Others
Peer Review Journals	22	14	5
Non-Peer Review Journals		4	1
e-Journals	2		
Conference proceedings	3	8	1

3.5 Details on Impact factor of publications :

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects				
1. Dr.Sudeshna Dasgupta	3	CSIR	23,00,000	
2. Dr. Sanjukta Mondal (Parui)	3	UGC	13,5,800	
3. Dr. Anuradha Chaudhuri	3	UGC	9,22,800	
4. Dr. Paulami Maiti	3	UGC	4,86,000	
5. Dr. Indrani Choudhury Dutt	2	Higher Education Department and women studies centre	1,50,000	
7. Dr. Aparajita Dasgupta		UGC	5,65,500	
Minor Projects				
1. Dr. Papia Ganguly	2	UGC	1,90,000	
2. Mou roy	2	UGC	2,05,000	
3. Somashree Roychoudhury	2	UGC	3,00,000	
4. Krishna Dasgupta	2	UGC	3,00,000	
5. Suvalaxmi pandey	2	UGC	185000	
6. Aparna Bandopadhyay	2	UGC	165000	
7. Kakoli Sinha Roy	2	UGC	275000	
8. Smt Rinku Ghosh	2	UGC	200000	
9. Sarmistha Sen	2	UGC	175000	
10. S.S.M.Alaquadri	2	UGC	185000	
11. Yasmin	2	UGC	225000	
12. Dr. Shabana Nasreen	2	UGC	170000	
13. Dr. Shaheen Sultana		UGC	78000	
14. Dr. Manasi Dey	2	UGC	240000	
15. Dr. Mahua Chatterjee	2	UGC	200000	
16. Dr. Debasree Bhadra	2	UGC	220000	
Total			78,73,100	

3.7 No. of books published i) With ISBN No. chapters in Edited Books ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NA

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			12
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International: nil National: 1 Any other: nil

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent	Number	
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
						1

- 3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them
- 3.19 No. of Ph.D. awarded by faculty from the Institution
- 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other
- 3.21 No. of students Participated in NSS events:
University level State level
National level International level
- 3.22 No. of students participated in NCC events: Not Applicable
- 3.23 No. of Awards won in NSS:
University level State level
National level International level
- 3.24 No. of Awards won in NCC: Not Applicable
University level State level
National level International level
- 3.25 No. of Extension activities organized
University forum College forum
NCC NSS Any other
- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness program on AIDS on world AIDS Day (1.12.2014)
 - Workshop on food safety for students of other colleges during Hons in food and nutrition and Microbiology (16.1.2015)
 - National Science Day Exhibition on microbe market for students of Vidyabharati School (28.2.2015)
 - Awareness programme on swine flu and Ebola virus (28.3.2015)
 - Observed world Health Day with power point presentation, poster presentation and demonstration on food safety (7.4.2015)
- NSS Unit:
 - i) Students guided by NSS use to take classes for slum children every five days in a week in the college hostel campus from 5 pm to 7 pm throughout the year. They also take classes every Saturday in room no. 62 from 2.30 pm to 3.30 pm with a view to aware the slum children about their duties to the society. Students also attended many seminars conducted by NSS unit.
 - ii) Providing counseling and consultancy services on health and hygiene, diseases, disaster management, environmental conservation and biodiversity, waste management, drug abuse, women's rights, security of women, etc. through personal visits as well as through seminars and workshops.
 - iii) Arranged for regular medical camps for health checkups.

27.08.2014 : Participated in a Workshop on First Aid organized by the NSS Unit I and II in college

31.10.2014 : Participated in the "Run for Unity" rally around Park Circus Maidan on occasion of Sardar Vallabhbhai Patel's birth anniversary

6.12.2014: Participated in AIDS Awareness Campaign organized by NSS Unit I and II in association with NSS Units of Presidency University

12.01.2015 : Participated in a rally at C.U to commemorate Swamiji's Birthday

31. 03.2015 : Attended Special Awareness Programme on AIDS organized in college by NSS unit I and II as a part of Red Ribbon Programme
 - Annual Value Education Programme is also another aspect of community-awareness scheme. Students have had the opportunity to interact and exchange views with experts from Social Welfare organizations like Ramakrishna Mission, Gender crusaders, Feminist Studies specialists, Legal Experts specializing in women-centric laws, Environmental ethics experts and others.

For details of NSS activity pl. See Annexure IV

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.4747 x 10 ⁷ sq. mts.	-		2.4747 x 10 ⁷ sq. mts.
Class rooms	38	-		38
Laboratories	34	-		34
Seminar Halls	1	1(Merged Scheme Building)	UGC	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	28	20	DBT,UGC-PBG,UGC-CPE,PG fund, UGC, State grant	2,00,000+21249+20000+20000+40000 =301249
Value of the equipment purchased during the year (Rs. in Lakhs)	-	1,00,000+18501+477500=596001		1,00,000+477500+20000+20000+40000 =617500
Others		3 Laptop		1 lakh

4.2 Computerization of administration and library:

- An online procedure for admission (for both undergraduate as well as postgraduate) is running successfully since 2007-2008 and has got tremendous public approval.
- Student fees collection scheme through bank (for both undergraduate as well as postgraduate) is successfully implemented using fees management software.
- A College Management Information Software (CMIS) is designed to implement software solutions that provide suitably detailed reports in an accurate, consistent and timely manner for smooth functioning or management of college administration. A comprehensive database consisting of all information related to student activity related to academic or non-academic field is maintained through student data management software.
- A similar database consisting of all information related to teacher activity is also maintained by the CMIS software. The Career Advancement Scheme for the teachers is also managed by this software.
- Computerization of the preparation of monthly salary bills using software package 'COSA' (Computerization of Salary Accounting) has been implemented at our college a few years back. In the year 2012, an up gradation of this software has also been done. At present the COSA software is being successfully used for the smooth running of the preparation of monthly salary bills for all employees.

- The already existing computer network infrastructure at the college was extended and enhanced into an efficient, high speed, campus wide intranet with secure internet accessibility for the users since October, 2012. The network also connects the users of the main campus to the users at the college hostel to ensure internet access for the students residing at the college hostel.
- **The library** uses various ICT tools photocopiers, scanners, printers etc to help students. The library also has Wi-Fi connection. Some old and valuable books have been digitized. The library has joined the NLIST programme (conducted by INFLIBNET) since 2011. E-journals and e books can be availed by this. The College library has Institutional membership with the British Council Library. The College library has a dedicated web page (www.lbclibrary.org) since 2012. To make the webpage interactive e mail address is provided to communicate with users to deliver better library services. Facebook connectivity is also provided.
- **Lady Brabourne College library** has undergone a system migration during this financial year. The Library Advisory Committee has decided unanimously to shift Library Management Information System to a OPEN source Library Software 'KOHA' to make it a standardized one. Presently 'KOHA', the open source software compatible with Z39.50, has been installed in our library for automation. Most of the works involved in this migration process are completed. Rectification of data (which arises due to system migration) are going on.
- **OPAC (On-line Public Access Catalogue)** are used by the student and faculty members along with the traditional library catalogue.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (in Rs.)	No.	Value (in Rs.)	No.	Value (in Rs.)
Text Books	38831		196 (Govt. Grant) 29 (UGC,CPE)	150000.00	39056	
Reference Books	58245		293 (Govt. Grant) 43(UGC,CPE)	19970.00	58581	
e-Books	N-LIST		N-LIST		N-LIST	
Journals (Bound)	467				467	
Journals (Current)	21	44298.00	25	45000.00		
e-Journals	N-LIST			5000.00		5000.00
Digital Database	13 books	25000.00				
CD & Video	200 CDs Accompanying Materials				204 CDs Accompanying Materials	
Others (specify)	Presentation 4717 NBHM 178				74 NBHM 28	Presentation

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (Principal's room)
Existing	205	82	205	205	-	9	193	3
Added	20	0	20	2	0	2	16	0
Total	225	82	225	207	0	11	209	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Sl. No.	Topic	Date	Participants
1.	Software 21 st century software professional version and advanced computer technology	Feb 2015	Students of 3 rd year Hons
2.	Software TNT MIPs	Jan 2015	Students of MA/MSc in Geography

4.6 Amount spent on maintenance in lakhs:

i) ICT	-
ii) Campus Infrastructure and facilities	Rs. 11, 40,652
iii) Equipments	Rs. 3, 99,070
iv) Others	Rs. 2, 95,000
Total :	Rs. 18, 34,722

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC is very active in the College since the previous NAAC. It meticulously takes note of progress and regress and publishes AQARs which are kept ready in the Principal's chamber and are at the disposal of the Governing Body and any Government, UGC and Calcutta University Inspection teams on any visits that take place. Any suggestion made at any point of time is given consideration and met to the best of the Institution's non-autonomous scope.

The institution publishes its updated prospectus every year which provides not only an overview of the College but also upholds the unique features of Lady Brabourne College. Among the unique features, students are made aware of the following:

- Norms of admission/ courses offered at UG/PG level in the prospectus
- Code of Conduct
- Hostel Accommodation
- Rules & Guidelines of the college and hostel for the students.
- Medical Unit & Sick room with facility of a visiting doctor.
- Stipend/award and prizes for the students.
- Unique assessment system through monthly/midterm/annual examinations
- Seminars & Workshops at international, national and state-level are organized by all departments regularly.
- Updated and well stocked library.
- Computer Wi-Fi facilities & Networking connecting College with Hostel.
- Games and sports opportunities, well-equipped playroom and one Badminton
- Court/ Volley Ball Court.
- Students' Common Room with updated magazine section
- Modern and updated multi-gym facility
- Canteens at three locations.
- 24 hour generator back up for examinations as well as for ongoing research work.
- Fire extinguisher
- Filtered water facilities.
- Career-Oriented Add-on Courses
- Women's Studies Centre
- Career Counseling Cell
- Psychological Counseling Cell

Academic Calendar is also provided to the students to communicate the year long schedule of the institution.

- The IQAC sensitizes departments to become computer literate in advance degrees
- so that all departmental records are gradually transferred into a data base format by
- the teachers.
- The IQAC regularly seeks funding through schemes and instigates utilization and application. A healthy body inspires a healthy mind. Very recently IQAC responded to student demand for yoga classes and initiated a dialogue to induct a qualified yoga teacher. In consultation with IQAC, the athletic committee has taken initiative to open an well equipped multigym facility in the college.

The IQAC plays a more active role because the standing Cell consists of present teachers headed by the IQAC Co-ordinator, who survey the entire college and engages in motivating the Faculty and students to realize the targets while fulfilling regular academic obligations.

5.2 Efforts made by the institution for tracking the progression

- The academic performance of the students is best revealed by the examination results.
Monthly Tests and College Level Terminal Tests form the structure of integrated Continuous Assessment System (CAS) and records are kept in departmental and central database.
 - These data enable the teachers of the institution to advice and guide the students and also counsel those who are weak and fail to cope with the academic standard of the college.
 - Results are prepared centrally but with close dialogue conducted with departments so that the weaknesses of individual students are tackled in a need-based manner.
- Remedial classes are taken by the faculty members of the institution to help the under-performers. The Remedial Course is funded by the U.G.C. to especially help the students of the minority communities and the SC/ST candidates.
- Through Student Data Base Management System, Alumni Association, and personal/ Departmental communication the student learning outcomes are collected and future planning is conducted.
- A regular contact with ex-students through internet and face book is maintained and they are encouraged to come and talk to the present students through seminars / study circles/workshops so that an academic exchange between past and present students is maintained.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1434	213	32	9+1

(b) No. of students outside the state

14

(c) No. of international students

--

Men

No	%
NA	

Women

No	%
	100

Last Year						This year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
UG:	172	50	2	1	1346	UG: 1089	204	42	38	1	1373
PG: 154	17	1			172	171	25	2	4		202
Self Financing Course:					505	86	6	2			94

Self financing Course	General	SC	OBC	Physically challenged	Total
Animation Multimedia	16	1			17
Public Relation Advertisement	5	1			6
Spanish	11				11
PC application	45	2+2	2		51
Food & Drug safety	9				9

Demand ratio 10.83 :1

Demand ratio: No. of Applications/No. of Students admitted

5.4 Details of student support mechanism for coaching for competitive examinations (If any) JAM Tutorial Classes Introduced using Funding from UGC-CPE from 2012 in Physics, Chemistry and Mathematics

As majority of the students graduating in the abovementioned subjects from Lady Brabourne College show keen interest in pursuing higher studies and research, the departments with their motto of extending academic assistance in enabling its students shape a good academic future, started a tutorial course on entrance examinations written by the students following completion of their graduation program.

Among the premier Institutes targeted by the students, are The Indian Institute of Sciences, Bangalore, T.I.F.R, Mumbai and the Indian Institutes of Technology. All of them are well known, the world over, for quality education in engineering, science, and research in frontier areas. Their entrance examinations require a thorough review of the UG curriculum with basic

fundamentals of specific honours subjects and tutoring as per the question pattern followed. The admission tests held by the IITs', i.e. the Joint Admission Test for M.Sc. (JAM) is among the most popular examination written by our students.

This initiated the departments to formally launch Classroom Tutorials for those students interested in qualifying JAM.

The course is conducted by the departments with invited faculty who give proper orientation to the students through lectures and model evaluation questionnaires. A high percentage of the final year students attend the course as a preparative step for appearing in the JAM test and are immensely benefitted by it.

The success of the course is reflected in the higher percentage of students qualifying in JAM in the last two years with a few placed in the top 50 list as well.

Higher studies pursued by Students of Chemistry in M.Sc IIT Chennai (Pratyusha Das, Meghna Das), IIT Mumbai (Nabarupa Bhattacharya), University of Hyderabad (Anwesha Bhattacharya), JNCASR, Bangalore (Madhulika Majumder)

In the department of Physics and Mathematics, 26 and 18 students respectively were benefitted by the JAM coaching.

5.5 No. of students qualified in these examinations

NET	35	SET/SLET	4	GATE	26	CAT	-
IAS/IPS etc	-	State PSC	1	UPSC	-	Others	44

5.6 Details of student counselling and career guidance

No. of students benefitted

For details please see Annexure V

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
15	296	38	

5.8 Details of gender sensitization programmes

Programmes organized by Women's Studies Centre, Lady Brabourne College on gender sensitization issue:

- An interactive session with students has been organised on "Quotidian Moments: Gender Ideologies and Our Everyday Lives, 11 August, 2014". Speaker was Dr. Nandini Dhar, Asst Professor of English, Florida International University.
- A workshop has been organised on "Women Artisans in West Bengal: A Study on the women Artisan in the handicrafts fair in Milan Mela 2014" to understand the socio economic profile of women artisans.
- Celebration of International Women Day on 8/3/15. The programme conceptualised as Miles to Go was graced by the presence of Prof. Bharati Roy.
- Nirbhoya Project: It is an outreach endeavour deploying creative as well as audio visual tools to generate awareness about sexual violence against women. Prof. Natasha Dasgupta, Associate Professor was the coordinator of this project.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Name of Scholarship	Number of students	Amount (in Rs.)
Talent support stipend	6	4800 x 6 = 28800
Talent support programme	10	4800 x 10 = 48000
National Scholarship (hindi)	2	6000x2 = 12000
INSPIRE	12	8000x12 = 96000
DPI Half/Full Free scholarship	80	
CM'S Fund	1	
Indira Gandhi Single GIRL Child	3	
CSS-UG	6	
Students' Welfare Fund Scholarship	21	3000x 21 = 63000
Sheela Kanoria Foundation Scholarship	10	9000x 10 = 90000
Purabi Banerji Scholarship	1	
Kanyashree	30	30 x 25000 appr x = 750000
MHRD Higher education	2	10000 x 2 = 2000

5.11 Student organised / initiatives

Fairs : State/ University level 1 National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- NSS Unit: NSS students of hostel took classes of slum children every 5 days in a week in college hostel campus from 5-7 pm throughout the year
- Regularly NSS students clean college campus
- Students participated a NSS programme on First Aid on 27 th August 2014 at Calcutta University
- A special 7 days camp has been organised by NSS from 24/3/15-30/3/15. Dr. Debabrata Roy delivered a lecture on Blood donation. A seminar has been organised on Swami Vivekananda. A lecture has been organised by a NGO, Speaker was Saira Staphance. Dr.

Ramadas Chatterjee delivered a lecture on “Polio”. An interesting session on stress management was organised also.

- NSS students organised Cloth Donation camp to needy people.
- iii) Arranged for regular medical camps for health checkups.

Night School: A Night School run by the boarders of the college hostel, is engaged in imparting education to street children of the locality thereby enabling the students to interact with the marginalised sections of the society. Classes are taken by the hostel students themselves. The children of the night school are now engaged in various activities, like cultural programme, sports activity, drawing etc. along with their studies.

5.13 Major grievances of students (if any) redressed: _____

STUDENTS’ GRIEVANCE CELL

Lady Brabourne College has a Students’ Grievance Cell where the students can lodge any grievance they may have. The college authorities attempt to address their issues as far as practicable.

Upon examination of student grievances it was found that grievances were mainly related to the following matters:

- (i) Many students had complaints regarding the cleanliness of college washrooms.
 - Redressal : The college authorities have engaged adequate staff for the purpose of cleaning the washrooms at regular intervals throughout the day.
 - This has ensured positive student - feedback.
- (ii) Some students had grievances regarding the insufficient number of Water-Purifiers (Aqua-Guards) installed in the college premises, which, according to them, often led to scarcity of drinking water.
 - Redressal : Sufficient number of Water Purifiers have been installed in the college to overcome this problem.
 - This has ensured availability of enough quantity of filtered, drinking water for the students.
- (iii) A few students had reservations about the behaviour of the office staff. They said that the staff were often impatient and rude with them in matters relating to railway concession forms, scholarship forms, etc.
 - Redressal : The office staff were instructed by the Principal to be pleasant and patient to all students and to lend a sympathetic ear to all their queries.
 - The recent feedback from students in this matter has been satisfactory.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Since its inception the mission of the college has been to promote a democratic and secular intellectual environment in which female students from socially sheltered and challenged background would be encouraged to share a common, progressive platform with relatively emancipated compatriots. The College continues to sustain and develop a community which is national in outlook, faithful to their particular culture and faith, and connected with each other in terms of intellectual emancipation to form a truly unique sisterhood.

6.2 Does the Institution has a management Information System

- The college has set up a web server which hosts the College Management Information Software (CMIS). The objective of this was to design and implement software solutions that provide suitably detailed reports in an accurate, consistent and timely manner for smooth functioning or management of college administration. A comprehensive database consisting of all information related to student activity in academic or non academic field is absolutely vital. Proper systematic documentation of the same is required periodically. We have to prepare and provide similar information multiple times and it is a repetitive effort and wastage of institute effort & time. This student data management software is running successfully.
- A similar database consisting of all information related to teacher activity in academic or field of research is equally vital. The CMIS software also caters to this. The Career Advancement Scheme for the teachers is also managed by this software.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The Institution implements the curricular set by its mother university, the University of Calcutta in all its UG Courses.
- It has structured its internal evaluative system in a vital, need-based manner with reference to the broad guidelines of the University. It organizes class tests regularly examining the receptivity of the students in terms of setting unit based questions. This ensures assessment of awareness of details but does not stress out the young minds.
- Mid-terms are held in all three years to expose students to comprehensive pattern of examination they are likely to face at terminal points.
- Even compulsory language tests are held so that basic language skills are instilled.
- Practical and demonstrative teaching is undertaken in laboratories and through excursions and educational visits.
- The Department of Political Science has a tradition for participating in Intracollege Mock Parliaments.
- In science subjects extensive e-literacy and use of e-resources are recommended.

- In non-lab based subjects like English workshops on adaptation of texts in other media, e-learning and usage of e-resources are encouraged. If necessary, PPT presentations are arranged.
- Educational visits are undertaken in many Lab-based subjects.
- Students are encouraged to present papers, write articles in in-house journals and also give talks in Seminars and Conferences held in and outside the College.

6.3.2 Teaching and Learning

Teaching aid	Assessment	Remedial/Tutorial classes	Faculty Improvement Programme	Seminar	Workshop
*1. Black board, chalk and duster 2. Ancient Indian Map used by Dept. of Geog. And History. *3.Overhead Projector *4. LCD Projector *5. Computer with Internet facility *6. Smart Board *7. Computer lab equipped with C+ MINITAB 8. GPS 13(Geographical Positioning System) - used by Dept. of Geography *9. Interactive board. 10. Structural Model for illustrating the	UG — 1. Monthly Test 2. Midterm Examination 3. Selection test PG — 1.Semester Examination 2.Dissertation Evaluation 3.Viva Voce 4.Interactive Session 5.Project Presentation Lecture 6.Seminar defence	1.Remedial classes for minority students 2. Tutorial classes for advanced learners. 3. Tutorial classes for weak students 4. Special Tutorial Classes for JAM	Science departments (Physics, Chemistry, Botany, Zoology and Microbiology) organised faculty improvement programme.	Science and arts departments organised seminars funded by Institution,UGC,D BT.	1.DBT sponsored workshops organised by Physics, Chemistry, Botany, Zoology and Microbiology departments. 2.UGC sponsored workshops organized by arts departments.

three dimensional molecular structure of organic compounds. - used by Dept of Chemistry. 11. Phoenix Box Kit used for simulation of different laboratory based experiments in Dept. of Physics. *12. Audio – visual aids e.g. DVDs and CDs.					
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** Used by most of the Departments*

6.3.3 Examination and Evaluation

The students are evaluated both by written examination and orally. The process of evaluation is as follows:

- Monthly Test - There are year-long tests to ensure continuous assessment.
- Mid term Test - These are comprehensive tests on substantial portion of the syllabus to help the students to prepare for their Selection Tests.
- Selection Test - Terminal Tests at the end of each year of study to assure the eligibility for University Examination.
- The students are also evaluated by inter and intra departmental seminars, study circles etc.
- In addition to this the autonomous post-graduate departments evaluate their students through end semester examinations and presentation of Term Papers in public seminars.

6.3.4 Research and Development

Following are the measures taken by the institution to facilitate smooth progress of implementation of research schemes/projects:

Autonomy to the principal investigator: The Principal investigator is the key person to plan and structure any project.

- **Timely availability or release of resources:** Prompt disbursement of sanctioned grants are ensured through constant liaisons with funding authorities & allocation meetings.
- **Adequate infrastructure and human resources :** Provisions for inducting Research Fellows for Major Projects, both UGC & non-UGC sponsored are in place. E.g.
 - The UGC- sponsored Major Project (July, 2012) for setting up a Butterfly Garden in Campus II by Dr. Anuradha Choudhuri, Department of Zoology has one Research Fellow.
 - The State Government funded Major Project *The Role of Lady Brabourne College in Educating the Minority Woman and its Impact on the Emancipation and the Empowerment of the Woman in Bengal* also has Research Fellows.
 - The Collaborative Project between two members of the Physics department, Tezpur University, Assam and the S.N.Bose Centre for Basic Sciences, Kolkata also has Research Fellows.
 - ‘*Monte Carlo Simulation of biaxial nematic liquid*’, A CSIR Major Project (2012-2015) by Dr. Sudeshna Dasgupta of Dept. of Physics,
 - ‘Relevant of pollinating insects in propagation of flowering plants in Calcutta and its surrounding areas including college campus in Park Circus’, F. No. 41-56/2012(SR), dt.13th July 2012- 2014 by Dr. Sanjukta Mondal Parui of Dept. of Zoology
 - ‘*Resource assessment, recovery and utilisation in dynamic sewage-fed wetland ecosystem*’(2012) by Dr. Paulami Maiti of Dept. of Zoology, are three major projects which are facilitated with equipments and research assistants.

To commemorate the Platinum Jubilee year, the department of Zoology has set up a new Research Laboratory on the 3rd floor of the New Science Building. The fund is being provided by the overhead money of the three ongoing UGC Major Research Projects of Dr. Sanjukta Mondal (Parui), Dr. Anuradha Chaudhuri and Dr. Paulmi Maiti.

Other facilities:

- 24 hrs. internet facility
- Well equipped computer laboratories
- enriched Computerized library with modern books and journals of various fields
- Collaborative facilities on institutional and departmental levels with British Council Libraries, USIS and the National Library, Urdu Academy, Itihaas Samsad, Bangiya Arthaniti Parishad among other advanced level academic organization.
- Each department with huge instrumentation facilities.
- Regular visits and interaction with other research facilities, industrial institutions, excursions and field work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The following Library, ICT and infrastructural facilities are available in our College during college hours and in some cases beyond college hours:

- **The library** uses various ICT tools photocopiers, scanners, printers etc to help students. The library also has Wi-Fi connection. Some old and valuable books have been digitized. The library has joined the NLIST programme (conducted by INFLIBNET) since 2011. E-journals and e books can be availed by this programme. The College library has Institutional membership with the British Council Library. The College library has a dedicated web page(www.lbclibrary.org) since 2012. To make the webpage interactive, e- mail address is provided to communicate with users to deliver better library services. Facebook connectivity is also provided.
- **Lady Brabourne College library** has undergone a system migration during this financial year. The Library Advisory Committee has decided unanimously to shift Library Management Information System to a OPEN source Library Software ‘KOHA’ to make it a standardized one. Presently ‘KOHA’, the open source software compatible with Z39.50 , has been installed in our library for automation. Most of the works involved in this migration process are completed. Rectification of data (which arises due to system migration) are going on.
- **OPAC** (On-line Public Access Catalogue) are used by the student and faculty members along with the traditional library catalogue.
- Both the main and the annexe libraries are fully air-conditioned including stacks.
- It has also created an ‘Institutional Repository’ with publications of our teaching faculty.
- **The Library** altered and extended its working hours from 8 AM to 6 PM to offer better library access to students and teachers of the College.
- **The Career Counseling Cell** of the College which has actively provided students with several national and international level interaction sessions and recruitment drives in different corporate sectors opened its own exclusive unit in the College with adequate infrastructure required to carry on their future programs successfully.
- The work of construction of a large **Examination Hall** with adjacent office space at The College under the head “Additional Grant/Scheme merge with development grant” of UGC during the 11th Plan period has been completed and is in full fledged use.
- Construction work of a new building – **the Roma Chaudhuri Memorial Building** which has been started during 2012-13 is in its full swing.
- **Wide Area Network (WAN)** installed in the College (including extended campus) during 2012-13 is providing an efficient, high speed, campus wide intranet with secure internet accessibility.

6.3.6 Human Resource Management

- a) **Students** : Foundation is *made* at the UG and PG level to give exposure in Cultural, Entrepreneurship (through Kaleidoscope), Writing skill, Public speaking, Sports, Seminar defense along with Academics.

- b) Teachers :** Faculty members are involved in academic work as well as Committee work. The various responsibilities are coordinated with academic activities and do not compromise the latter.

6.3.7 Faculty and Staff recruitment

The College is a Government Institution and thus cannot recruit teachers. The lacunae is overcome by

- inviting retired teachers, scholars as resource persons, researchers to deliver short term courses.
- inviting meritorious ex students to take classes.
- concerned departments conducting periodical workshops/seminars to upgrade the process of teaching –learning.
- respective departments engaging Guest Lecturers and retired teachers from Research institutes/ Universities for teaching specialized new programmes.

6.3.8 Industry Interaction / Collaboration

Sl. No.	Department	Date	Industry visit/Research Institute
1	Economics	16 th February, 2015	Visited Neogi Technologies and Research 2, Kamarpukur Road, Rajpur, South 24-Parganas

6.3.9 Admission of Students

The earnest endeavour of the College is to ensure admission to all deserving and meritorious students and to implement this, the College takes utmost care to publicise its admission process in the leading newspapers and television channels. In addition to this, the College announces its admission process in the College website. To ensure transparency in the admission process the College has made it mandatory for applications to be filed online since 2007. Admission Tests in some subjects are conducted to test merit. The admission process is outsourced to WEBTECH, who prepares the list according to the criterion set by the different departments of the College. Admission is based only on merit.

6.4 Welfare schemes of

Teaching	Several welfare schemes of Govt. of W.B., Health Cards under Governments Health Scheme, Principal's Welfare Fund
Non teaching	Several welfare schemes of Govt. of W.B., Health Cards under Governments Health Scheme, Golden Jubilee Commemorative Fund,
Students	Principal's Welfare Fund, WBMDFC Post Matric Scholarship, West Bengal Govt. Merit Cum Means Scholarship, INSPIRE Scholarship, DPI Half/Full Free Scholarship, Kanyashree Prakalpa, Sheela Kanoria Scholarship etc.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Boards of Studies (BOS) of PG departments, Director of Public Instructions, Higher Education Directorate of Govt. of West Bengal	Yes	Governing Body of the College
Administrative	Yes	Government Auditors. Audit of other grants (UGC, DBT, DST) is done by reputed Chartered Accountants.	Yes	Senior faculty members selected by the Principal

6.8 Does the University/ Autonomous College declares results within 30 days? Not Applicable

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Lady Brabourne College Alumni Association has been playing a commendable role since its inception. A significant event organized by the association was the Fund-raising programme held on 27th February, 2015 in the college through a dance-drama choreography and performed by Smt. Alakananda Ray and her troupe.

- In April, Dr. Bandita Bhattacharya, former faculty of the dept. of Bengali of our college, delivered a soul-touching talk on “Ma Sarada Prasanga”.
- In August, Smt. Arundhati Bhattacharya, Chairperson of the State Bank of India and also an alumnus of the dept. of English of our college on an invitation by the association visited our college and delivered a beautiful talk addressing the present and former teachers and students.
- In the same month the Alumni Association has donated a refrigerator to the college for the development of our main canteen.
- On 17th December, the 4th Mandalika Banerjee Memorial Lecture by Prof. Swapan Chakraborty was organized by the Alumni association.
- On the Prize Distribution day, the Mandalika Memorial Silver Medal, an endowment prize, was given to the best all-round student of the English Department.

6.12 Activities and support from the Parent – Teacher Association

The College holds regular interactive parent-teacher-ward meets after every internal terminal examination to discuss areas of concern and collectively resolve the arising problems.

6.13 Development programmes for support staff:

Two librarians Dr. Mitali Bhattacharya and Dr. Abira Chakraborty have continuously kept themselves busy with digitization work, Information Literacy Training, Book Exhibition, OPAC, N-List Programme of INFLIBNET, Man Power Development Programme etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The institution is also fully aware of its responsibility to protect and preserve the environment and organizes the “Vanomahotsav” annually to sensitize the students about the same.

- There is a Medicinal Garden maintained by the Botany Department which is not only integral to the study of the UG syllabus but also an important instrument for sensitization.
- There is a Major Research Project under UGC funding which is actively setting up a Butterfly Garden in the second campus adjacent to the College.
- There is the Maintenance and Beautification Committee which is instrumental in the maintenance of the cleanliness and the aesthetics of the college. The Gardening Committee helps maintain the beautiful garden of the college.
- The department of botany has taken an initiative in this year to introduce in the college campus the ‘Rain Water Harvesting System’ in collaboration with the State Water Investigation Directorate, Govt. of West Bengal.
- A 1 KWP Solar Photovoltaic Power Plant is going to be installed on the rooftop of the main college building in association with West Bengal Renewable Energy Development Agency, Govt. of West Bengal to meet the ever increasing demand of electricity in the college. The project will be implemented under the guidance of Department of Physics.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- To celebrate the 76th Foundation Day of the college, the Women's Studies Centre staged a beautiful programme at Rabindra Sadan on the 26th August. Honourable Minister of State, Dept. of Women and Child Development and Social Welfare, Dr. Shashi Panja, graced the occasion as Chief Guest. Prof. Bharati Roy, former Pro-V.C (Academic), University of Calcutta, was the Special Guest for the occasion. The inaugural session was followed by "He Nirupama", a presentation examining the portrayal of women in Tagore's literary oeuvre. Scripted and directed by Dr. Aparajita Sengupta of the Dept. of History, the reading of the script was interspersed with songs and recitals from Tagore's poetry, with visual projections on the backscreen. The final item in the programme was Nirbhaya, an audio-visual awareness programme on gender violence, directed by Prof. Natasha Dasgupta, Head of the Dept. of Statistics. The entire programme alongwith a beautiful anchoring by Dr. Paramita Chaudhuri of the Dept. of English, captivated and stirred the sensibilities of the audience.
- The "National Science Day" was celebrated in the college on the 28th of February by 10 Undergraduate and 4 Postgraduate science departments under the able leadership of the Science Promotion Committee of our college. The different exhibitions organised by these science departments were enthusiastically visited by the students of Classes X and XI of Vidyabharati School, Kolkata and also by students and faculty members of our college.
- Since its inception in 2010, the Women's Studies Centre of our college has been exceptionally active. The Annual Newsletter with an ISSN number and two books, one in English ("The Other Universe: An Anthology of Women's Studies") and the other in Bengali (titled "Nari: Bastabe O Kalpabastabe") , both with ISBN numbers, have been published this year.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. All round effort has been made to introduce PG course in the Bengali department. As a result PG course in the Bengali department has been started from the session 2014-15.
2. A number of UGC sponsored National level, State level and also College level seminars have been organized during the year.
3. Advanced Research Centre comprising six PG departments with the approval of University of Calcutta has already been started from this 2014-15 session.
4. The construction of three storeys of the five-storeyed Roma Chowdhury Building has been completed after relentless efforts and persuasion. The civil works towards the completion of the remaining two storeys and the necessary electrical installations of the whole building are currently under progress.

5. In July, 2015, the Department of History has set up an “Environmental History Centre”. The noted Environmental Historian and Vice-Chancellor, Vidyasagar University, Prof. Ranjan Chakrabarti has kindly consented to be the mentor of the centre.
6. **The college has been reaccruited by the National Assessment & Accreditation Council (NAAC) with “A Level” (CGPA 3.2 out of 4) certification in December, 2014.**

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Best Practice I : Different Awareness programmes organized by the college

Best Practice II : After establishment in the year 2010, Lady Brabourne College Women’s Studies Centre offered different activities on gender centric issues as well as on women’s education and awareness which are of special mention. .

Details are provided in ANNEXURE VI & VII.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- A 1 KWP Solar Photovoltaic Power Plant is going to be installed on the rooftop of the main college building in association with West Bengal Renewable Energy Development Agency, Govt. of West Bengal to meet the ever increasing demand of electricity in the college. The project will be implemented under the guidance of Department of Physics.
- The Department of Botany has taken an initiative in this year to introduce in the college campus the ‘Rain Water Harvesting System’ in collaboration with the State Water Investigation Directorate, Govt. of West Bengal.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC	<u>Strengths</u>	<u>Weaknesses</u>
	<ul style="list-style-type: none"> • The institution boasts of a multicultural, multilingual environment upholding its glorious tradition of empowerment of women. • Extremely dedicated, motivated and highly qualified teachers maintain the high academic standards of the college. • To maintain a green pollution free campus, College has taken initiative to set up a Solar Energy Conservation Centre in collaboration with 	<ul style="list-style-type: none"> • Insufficient classrooms for holding extra classes or tutorial/remedial courses. • Lack of space and infrastructural facilities along with excessive class load acts as a deterrent to faculty research. • Insufficient funds from the Government which is not disbursed uniformly over the entire financial year poses problems for the college in planning and execution of projected works.

	<p>West Bengal Renewable Energy Development Agency.</p> <ul style="list-style-type: none"> • The College has undertaken a project for Rain Water Harvesting in collaboration with 'State Water Investigation Directorate, West Bengal' • The Career Counselling Cell is running successfully to take care of the students' job interests. • The Womens' Studies Centre successfully carries out programmes related to various women related issues. • This year six Advanced Research Centres comprising six PG departments have been opened under the guidance of University of Calcutta. • Extensive use of e-resources and well stocked computerized library and reading room facilities allows students to explore aspects within and beyond curriculum. • The Physics Department has entered into a MOA with S.N.Bose National Centre for Basic Sciences, for conducting their P.G. course at the College. • College offers excellent hostel facilities for outstation PG and UG students at a nominal rate. • The Psychological Counselling Cell and Student's Grievance Redressal Cell addresses the difficulties faced by the students. 	<ul style="list-style-type: none"> • Dependence on P.W.D. for civil and electrical work within the college and hostel campus makes quality assurance, maintenance and monitoring difficult. • Poor administrative staff to student/Faculty ratio acts as a hindrance to the smooth running of the administrative affairs of the college. • Process of filling up of vacancies for both teaching and non-teaching posts is extremely slow.
<p><u>Opportunities</u></p> <ul style="list-style-type: none"> • Establishment of the IQAC post the first cycle of NAAC and its activities has sensitized the departments regarding quality control, 	<p><u>S-O Strategies:</u></p> <ul style="list-style-type: none"> • Upgradation of one classroom in every department using modern facilities including WiFi connectivity. 	<p><u>W-O Strategies:</u></p> <ul style="list-style-type: none"> • Generation of reserve funds for meeting contingent needs of the College and also to cater to needy students who fails to receive financial help

<p>record maintenance, utilization of funds, academic expansion and collaborations.</p> <ul style="list-style-type: none"> • Introducing institutional scholarships/freeships for those meritorious and economically backward students not receiving financial assistance from other sources. • Participation in academic programmes like seminars, workshops, debates, JAM/MBA tutorial classes etc. on a regular basis and student counseling at the PG level inculcates within the students a motivation to pursue higher studies and research. • Value education and health awareness programmes for students including seminars, workshop and NSS activities in slum areas with women and children inculcates a sense of responsibility in them. • Faculty members get ample opportunity to carry out research activities and publish their articles in institutional Lady Brabourne College journal. • An appreciable number of campus recruitments have taken place over the past few years. 	<ul style="list-style-type: none"> • Complete transition of the administrative wing into an environment friendly paper-less computer based office. • Regular inflow of government funds for: <ul style="list-style-type: none"> ○ maintenance of the vast open campus area ○ expansion of the medical facility with a unit at the College/Hostel campus with a full time medical practitioner. ○ Opening of a pharmacy shop and an ATM facility within College campus • Better liaison with PWD for maintenance of College, hostel and campus. • The College is soon implementing a rain water harvesting project in collaboration with State Water Investigation Directorate, West Bengal. • Solar Energy Conservation through setting up solar panels in collaboration with W.B.R.E.D.A. in college campus is also under process. • A MOA between the PG English Department with SRFTI, Kolkata to launch a novel course in 'Visual Transformation of Literary Text' is also underway 	<p>from external agencies.</p> <ul style="list-style-type: none"> • Enhancing the number of research proposals and collaborative work with research Institutes and Industry. • Approaching Government for filling up of vacant teaching and non-teaching posts. • Increasing teacher membership in syllabus committees and boards of studies at the University level to ensure participation in academic designing and syllabus framing, like introduction of environment friendly courses like green chemistry etc. at UG level.
<p><u>Challenges</u></p> <ul style="list-style-type: none"> • Little scope for introducing innovative teaching, learning techniques due to constraints in syllabi and annual academic schedule designed by the mother University which also limits the number of teaching days. • Being a Government college the institution does not have scope of filling up vacancies in teaching and non-teaching 	<p><u>S-C Strategies:</u></p> <ul style="list-style-type: none"> • Complete grooming of students through academic and value education programmes motivates them to remain focused in their vision of achieving their goals despite political, socio-economic or religious bias. • Updating & consequent upgradation of infrastructure pertaining to latest technological trends through 	<p><u>W-C Strategies:</u></p> <ul style="list-style-type: none"> • Adopting management techniques to overcome difficulties of working with an understaffed administrative office. • Generating resources and creating reserve funds for maintaining: <ul style="list-style-type: none"> ○ General well-being of the College campus ○ Carrying out annual maintenance of expensive and

<p>posts.</p> <ul style="list-style-type: none"> • The stable staff structure necessary for the smooth running of the college (both academic and administrative) is often perturbed by the transfer policies of the government. • The pace of upgrading infrastructure is not commensurate with the annual increase in student intake as directed by the mother University. • Transition of all administrative activities from paper-based work to paperless, computer based handling is challenging involving reluctance to introduction of latest technological trends 	<p>constant persuasion for permission and sanction of required grants.</p> <ul style="list-style-type: none"> • Fund crunch for continuous purchase of books and journals by College library can be overcome by subscribing for e-books/journals and inclusion of the Institutional library within library networking circle. • Maintenance of strict discipline for students under the holistic role played by the College disciplinary committee and discipline also among teaching/non-teaching members ensures a healthy working environment • Exhaustive involvement of teaching & non-teaching staff in the different College committees under the Teachers' Council/Principal to ensure continued and efficient running of College activities in spite of possibilities of superannuation/resignation /transfer of teaching /non-teaching staff. 	<p>highly sensitive equipments in College laboratories for which Government funding is unavailable.</p> <ul style="list-style-type: none"> • Motivating students to utilize opportunities available to them within campus at subsidized rates.
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8. Plans of institution for next year

PROPOSED INFRASTRUCTURE UPGRDATION FOR 2015-2016 :

1. Installation of 1KWP Solar Power Plant as a part of the drive to cut down on energy consumption, cost and to promote alternative eco-friendly source of power supply.
2. Upgradation of College Networking System.
3. Construction of a Rain-water Harvesting System for sustainable development.
4. Completion of installation work of Roma Chowdhury Building
5. Maintenance and beautification of college garden.
6. To strengthen the security system, installation of Closed Circuit TV in the hostel as well as in the main campus.

PROGRAMMES PROPOSED :

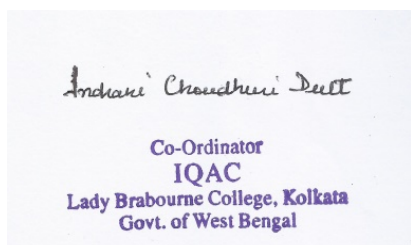
1. The college is planning several programmes to commemorate its Platinum Jubilee. A proposal for a five-storeyed Platinum Jubilee Commemorative Building, which will house

the six newly introduced “Advanced Research Centres”, an easy passage way in the form of a footbridge connecting the Main Campus with the Hostel Campus and lastly two elevators-one in the main building and another in the New Science Building – ensuring assistance to the physically challenged has been finalized. Estimate for the first level of construction has already been placed for necessary approval from the State Government. Estimates for the rest of the constructions are being prepared by the P.W.D. Civil and Electrical and will shortly be placed before the Government.

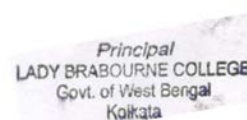
2. A huge Platinum Jubilee Project, sponsored by Govt. Of West Bengal, is being prepared. The purview of this project is to identify the role that Lady Brabourne College has played in the shaping of and emancipation of Muslim women in general. This project also tries to explore the gradually changing graph of the primary commitment of the college to serving the cause of Muslim women to a broader and more inclusive sense of secularism.
3. The college is planning to achieve the grant under BOOST II Programme, Dept. of Biotechnology, Govt. of West Bengal. Since the post-graduate department of Microbiology had been benefitted by BOOST I Programme, BOOST II Programme is aimed to benefit our 3 newly upgraded post-graduate departments of Chemistry, Botany and Zoology.
4. To open a fully air-conditioned Food Court adjacent to the main canteen
5. Optimum utilization of the Infrastructure grant of Rs. 2 Crore sanctioned under Rashtriya Uchchatar Shiksha Abhijan (RUSA)
6. After completing a number of activities under CPE Phase I in 2012 and reaccreditation of NAAC with A level certification in 2014, our college has planned to submit a proposal for the next phase of CPE this year.

Name **Dr. Indrani Choudhuri Dutt**

Name **Prof. Siuli Sarkar**



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

ANNEXURE I**ACADEMIC CALENDER
JUNE 2013-APRIL2014**

02-06-14	Monday	:	B.A./B.Sc. Part II Practical University Examination
to	To		
20-06-14	Friday		
13-06-14	Friday	}	: Holiday for Shab-e-Bharat
&	&		
14-06-14	Saturday		
17-06-14	Tuesday	:	College re-opens after Summer Vacation.
21-06-14	Saturday	:	AGM of Alumni Association
25-06-14	Wednesday	:	B.A./B.Sc. Part II University Examination begins.
29-06-14	Sunday	:	Rathajatra.
02-07-14	Wednesday	:	First Year Admissions(Arts).
03-07-14	Thursday	:	First Year Admissions(Science).
7-Oct-14	Thursday	:	Orientation Programme for first year student.
07-11-14	Friday	:	First Year Classes begin.
29-07-14	Tuesday	}	: Holiday for id-ul-filr.
&	&		
30-07-14	Wednesday		
01-08-14	Friday	:	Second List Admission of First Year.
07-08-14	Thursday	:	Third Year Classes(Arts & Science begin).
07-08-14	Thursday	:	Full Session Time Table comes into force.
15-08-14	Friday	:	Celebrating of Independence day.
22-08-14	Friday	:	Value Education Seminar.
26-08-14	Tuesday	:	College Foundation Day.
28-08-14	Thursday	:	Distribution of B.A./B.Sc. First Year Registration Forms.
30-08-14	Saturday	:	Last date for change of subjects for First Year Students.
01-09-14	Monday	:	Submissions of B.A. First Year Registration Forms (Without fine).
02-09-14	Tuesday	:	Submissions of B.Sc. Registration Forms (Without fine).
08-09-14	Monday	:	First Year Class Test.
15-09-14	Monday	:	Submissions of Registration Forms to CU by College (Without fine).
15-09-14	Monday	:	First Year Mid-Term Test-MIL, Compulsory English.
17-09-14	Wednesday	:	Holiday for Biswakarma Puja.

23-09-14	Tuesday	}	Mahalaya
to	To		}: Puja Vacation
08-11-14	Saturday	}	
10-11-14	Monday		
18-11-14	Tuesday		: Mid-Term Test (Only Hons, subjects)-Second Year.
19-11-14	Wednesday		: Mid-Term Test - Third Year.
20-11-14	Thursday	}	}: Mid-Term Test - First Year
to	To		
25-11-14	Tuesday	}	
05-12-14	Friday		
06-12-14	Saturday		: Annual Function
16-12-14	Thursday		: Last date for submission of Marks - Second Year and Third Year Mid-Term Test
17-12-14	Wednesday		: Last date for submission of Marks - First Year Mid-Term Test
18-12-14	Thursday	}	}: College Fest
&	&		
19-12-14	Friday	}	}: Christmas Holidays.
22-12-14	Monday		
to	To	}	
31-12-14	Wednesday		

2015

01-01-15	Thursday		: Holiday for New Year's Day.
02-01-15	Friday		: College re-opens after Christmas Holidays.
05-01-15	Monday		: Holiday for Fateha-Duaz-Daham.
06-01-15	Tuesday		: Mid-Term Test - Second Year(Only General Subjects).
07-01-15	wednesday		: Mid-Term Test - Second Year(Only General Subjects).
07-01-15	wednesday		: Last date for submission of third Year percentage of attendance (calculation up to 05-01-15).
08-01-15	Thursday	}	}: College Test - Third Year
to			
16-01-15	Friday	}	
12-01-15	Monday		
23-01-15	Friday		: Holiday for Netaji's Birthday.
24-01-15	saturday		: Celebration of Calcutta University Foundation day.
25-01-15	Sunday		: Holiday for Saraswati Puja.
26-01-15	Monday		: Celebration of Republic Day.

- 28-01-15 wednesday : Last date for submission of Marks - Third Year College Test
- 30-01-15 Friday : Result meeting for Part III Candidates.
- 02-02-15 Monday : Holiday for Fateha-Yaz-Daham.
- 03-02-15 Tuesday : Distribution of Forms - Third Year (Arts & Science)
- 04-02-15 wednesday : submission of Forms - Third Year (Science)
- 05-02-15 Thursday : submission of Forms - Third Year (Arts)
- 06-02-15 Friday : Last date for submission of second year percentage of attendance (calculation up to 02-02-15).
- 10-02-15 Tuesday }
to to } : College Test - Second Year
19-02-15 Thursday }
- 17-02-15 Tuesday : Holiday for Shivratri.
- 21-02-15 saturday : Celebration of Bhasa Dibas.
- 23-02-15 Monday : First Test Class Test.
- 28-02-15 saturday : Celebration of Science Day.
- 02-03-15 Monday : Last date for submission of Marks - Second Year College Test.
- 04-03-15 wednesday : Result meeting for Part II Candidates.
- 05-03-15 Thursday }
& & } : Holiday for Doljatra.
06-03-15 Friday }
- 07-03-15 saturday : Last date for submission of first year percentage of attendance (calculation up to 28-02-15).
- 08-03-15 sunday : International Women's Day.
- 09-03-15 Monday : Distribution of Forms - Second Year (Arts & Science)
- 10-03-15 Thursday : submission of Forms - Second Year Arts.
- 11-03-15 wednesday : submission of Forms - Second Year Science.
- 12-03-15 Thursday }
to to } : College Test - First Year.
19-03-15 Thursday }
- 18-03-15 wednesday }
to to } : Part I Examination (CU) for Compulsory Languages.
25-03-15 wednesday }
- 01-04-15 wednesday : Last date for submission of Marks - First Year College Test.
- 03-04-15 Friday : Holiday for Good Friday.
- 04-04-15 saturday : Holiday for Easter Saturday.
- 06-04-15 Monday : Result meeting for First Year.
- 07-04-15 Tuesday : Distribution of Forms - First Year (Arts & Science)
- 08-04-15 wednesday : submission of Forms - First Year Arts.

09-04-15 Thursday : submission of Forms - First Science.
14-04-15 Tuesday : Holiday for Chaitra Sankranti & Birthday of B.R. Ahmedkar.
15-04-15 Holiday : Holiday for Bengali New Year.
Apr-15 }
to } : Summer Vacation.
Jun-15 }

N.B. : Minor modification may be made if necessary

Principal
Lady Braboune College

ANNEXURE II

STUDENTS' GRIEVANCE CELL

Lady Brabourne College has a Students' Grievance Cell where the students can lodge any grievance they may have. The college authorities attempt to address their issues as far as practicable.

Upon examination of student grievances it was found that grievances were mainly related to the following matters:

- (i) Many students had complaints regarding the cleanliness of college washrooms.
 - Redressal : The college authorities have engaged adequate staff for the purpose of cleaning the washrooms at regular intervals throughout the day.
 - This has ensured positive student - feedback.
- (ii) Some students had grievances regarding the insufficient number of Water-Purifiers (Aqua-Guards) installed in the college premises, which, according to them, often led to scarcity of drinking water.
 - Redressal : Sufficient number of Water Purifiers have been installed in the college to overcome this problem.
 - This has ensured availability of enough quantity of filtered, drinking water for the students.
- (iii) A few students had reservations about the behaviour of the office staff. They said that the staff were often impatient and rude with them in matters relating to railway concession forms, scholarship forms, etc.
 - Redressal : The office staff were instructed by the Principal to be pleasant and patient to all students and to lend a sympathetic ear to all their queries.
 - The recent feedback from students in this matter has been satisfactory.

ANNEXURE III**LIST OF UNIVERSITY RANK HOLDERS**

Sl. No.	Department	Name of the student	Total Marks (out of 800)	Class	Rank
1	Bengali	SEMONTI DEY	511	1	13
2		SAMPRITI DAS	510	1	16
3	Botany	TITIR GUHA	620	1	3
4		ALAKANANDA SAHA	590	1	8
5		ANANYA MUKHERJEE	589	1	9
6		UDITA BASU	589	1	10
7		SREETAMA ROY	559	1	21
8		IPSHITA KUNDU	555	1	25
9		PRATEETI MUKHOPADHYAY	555	1	26
10	Chemistry	RWEETUPARNA GUHA	660	1	3
11		SEMANTI MUKHERJEE	617	1	12
12	Economics	SHIRSHA BOSE	588	1	7
13		TITIR BHATTACHARYA	569	1	9
14		AMRITA SANYAL	565	1	10
15		ANAM BUKSH	555	1	19
16		ALANKITA KUNDU	553	1	21
17		SOHINI PAUL	552	1	26
18	English	DEBATRI SENGUPTA	488	1	2
19		SOHINI SENGUPTA	460	2	33
20		MADHURIMA MUKHOPADHYAY	460	2	34
21		RADHIKA GHOSH	459	2	38
22	Geography	PALLABI SARKAR	528	1	8
23		CHANDANA MONDAL	525	1	10
24	Hindi	MADALSHA MANI TRIPATHI	475	2	15
25	Microbiology	MADHURIMA GHOSH	571	1	9
26		SHRUTI CHATTERJEE	567	1	12
27		SRUBABATI SENGUPTA	555	1	17
28		ANUSHEELA CHATTERJEE	541	1	23
29		ANUSHKA KHASNOBISH	541	1	24
30	Mathematics	PRANALI ROY CHOWDHURY	646	1	14
31	Philosophy	MONALISHA BANDOPADHYAY	557	1	1
32		RITUPARNA BOSE	528	1	8

33		TANUSHREE DAS	511	1	16
34		ANTARA KAMLAY	506	1	20
35	Physics	SAHELI DAS	584	1	24
36	Sociology	ZAUFASHAN TANWIR	523	1	1
37		SUNETRA RAY	487	1	4
38		UJJAYINEE AICH	486	1	5
39		ARUNIMA SARKAR	480	1	7
40		MADHURIMA PAUL	478	2	9
41		SWEATADRITA SAHA	473	2	11
42		ANUPARNA DEY	466	2	15
43		JAYEETA GHOSH	461	2	18
44		BIDITA CHATTERJEE	459	2	19
45		SHREYASHI CHAKRABORTY	451	2	24
46		SUDESHNA DUTTA	450	2	25
47	Statistics	UDITA SUR	610	1	3
48		PAMOLI DUTTA	593	1	5
49		CHETANA DAS	534	1	14
50		SUDESHNA CHAKRABORTY	520	1	16
51		RACHITA PAL	505	1	19
52	Urdu	SHABINA NAAZ	495	1	10
53		KAHKASHAN BANO	481	1	18
54		AYESHA SULTANA	478	2	19
55		TALAT JAHAN	477	2	20
56		ALISA AFREEN	477	2	21
57		ZOHRA KHATOON	475	2	22
58		FATMA ARZOO	466	2	24
59	Zoology	SHARMI MUKHERJEE	655	1	1
60		SHRABASTEE CHAKRABORTY	649	1	2
61		ANNESA DAS	618	1	6

ANNEXURE IV**Activities of Regular Camp 2014-15****NSS Unit I****Lady Brabourne College**

15. 08.2014 : Celebrated Independence Day at college campus
- 26.08.2014 : Attended the “NSS State Award” ceremony at Calcutta University
- 27.08.2014 : Participated in a Workshop on First Aid organized by the NSS Unit I and II in college
- 31.10.2014 : Participated in the “Run for Unity” rally around Park Circus Maidan on occasion of Sardar Vallabhbhai Patel’s birth anniversary
- 6.12.2014 : Participated in AIDS Awareness Campaign organized by NSS Unit I and II in association with NSS Units of Presidency University
- 12.01.2015 : Participated in a rally at C.U to commemorate Swamiji’s Birthday
31. 03.2015 : Attended Special Awareness Programme on AIDS organized in college by NSS unit I and II as a part of Red Ribbon Programme
- Convener : Snigdha Pain
- Members : Durba Bhattacharya
Bratati Chakraborty

ANNEXURE V

1. Detail of student counseling and career guidance

Number of students attended: 296

Name of Company:

Career Counselling Committee (July 2014- June 2015)

Sl. No.	Name of the Company	Details of the Visit	Purpose of Visit	Benefit for the Students
1.	CLG Collegify Pvt. Ltd.	11 th July 2014	To hold counseling sessions in College	Introduction to various Preparatory Courses.
2.	Austrian Consulate	3 rd Sep 2014	Ambassador of the Republic of Austria wanted to interact with the students	The students to have an enlightened interaction with an eminent personality.
3.	Ananda Bazar Patrika	11 th Nov 2014	Auditions for P.C. Chandra face of the brand	Besides education, other extra opportunities for the girls.
4.	The Chopras	12 th Nov 2014	Invitation for UK University fairs	Students to visit the International fair
5.	Tata Consultancy Services	3 rd Dec. 2014	Recruitment Process	19 candidates were selected.
6.	Compass 14-15	4 th Dec 2014	Invitation for Inter College Quiz Competition	The students were offered a new experience by participating in the fair.
7.	Medica Super specialty Hospital	6 th Jan 2015	Offered a talk by Dr. Tapti Sen on "General Awareness on Diseases"	Students were offered a very insightful talk.
8.	Learning Mate Solutions Pvt. Ltd.	6 th Jan 2015	Approached College for fresher requirement	Students were duly informed.
9.	Oxford University Press	19 th Jan 2015	Approached College for recruiting interns for their programme	Students were duly informed.
10.	Vinson IAS	20 th Jan 2015	For conducting a Civil Service Seminar	The Proposal was duly acknowledged.
11.	The Institute of Company Secretaries of India	12 th Feb. 2015	Request for a session for aspiring the students on a career as a Company secretary.	The Proposal was duly acknowledged.
12.	INDIA IDEAS. COM LTD	8 th Apr-15	PROPOSAL FOR STUDENTS INTERACTION PROGRAMME	The students were offered to be enlightened about important corporate sector basics and dynamics, to build them for future.

13.	KOLKATA POLICE	28 th Apr-15	PROJECT "SUKANYA"	Kolkata Police in collaboration with the College Career Counselling Committee organised a project called "SUKANYA" for providing Self Defense Training Course for students.
14.	THE INSTITUTE OF COST ACCOUNTANTS IN INDIA	5 th May'2015	STUDENTS INTERACTION PROGRAMME	The students were offered counselling about the Cost & Management Accountant (CMA) course, and were offered admission in their reputed institute.
15.	INSTITUTE FOR QUALITY SKILL TRAINING	6 th May'2015	RECRUITMENT PROGRAMME	A total of 19 final year students were selected and are recruited presently to a number of good companies like Nestle- India, Aircel etc.

Details of Campus Placement

On Campus			Off Campus
Number of Organizations visited	Number of Students participated	Number of students placed	Number of students placed
15	296	38	

ANNEXURE VI

BEST PRACTICE I

Best Practice I: Different Awareness programmes organized by the college

The Objectives: Organizing different awareness programme in the college is an efficient way to reach a large number of students as well as teachers and non-teaching staff. We can offer the following services to our targeted audiences:

- Share educational health information
- Raise awareness of targeted health issues
- Provide demonstrations of healthy practices
- Create awareness about available wellness program resources

The Context: A plan has been taken by the college to educate students, teachers and nonteaching employees of the college about the following health awareness benefits:

- Benefits of exercise and the consequences of inactivity.
- Impact of diet on their health
- Screen them for cholesterol, blood pressure, glucose, BMI etc.
- Provide individual health coaching on results and recommendations from those screenings.

The Practice:

- A Thalassaemia Awareness programme and Detection camp were held in our college on 25th February, 2015. The entire programme was organized by the Nilratan Sarkar Medical College and Hospital and an NGO.
- Another Awareness Programme on Ebola, Swine flu and Chandipura virus was organized at the college by our Science Promotion Committee on 28th March, 2015. The speakers were Prof. Dhruvajyoti Chattopadhyay, then Pro-V.C. (Academic), University of Calcutta, Dr. Suman Kanungo and Dr. Shanta Sabuj Das, both of National Institute of Chikungunya and Enteric Disease.
- The third awareness programme was on Cancer held in the college on the 5th of December, this year. This programme was also organized by the Science Promotion Committee of the college with a financial assistance of Rs. 30000/- granted by the Department of Science and Technology, Govt. of West Bengal. The speakers were Dr. Susanta Roy Chaudhuri, Thakurpukur Cancer Hospital and Research Centre, Dr. Chhanda Dutta, SSKM Hospital, Dr. Rathindra Nath Boral, Chittaranjan National Cancer Research Centre, Dr. Aditya Narayan Sen, renowned Onco Surgeon, Dr. Debashis Bhattacharya, Director, Nilratan Sarkar Hospital and Dr. Ramdas Chatterjee, former Head, Deptt. Of Virology and Tumourology, Chittaranjan National Cancer Research Centre and Guest Professor, Deptt. of Microbiology, Lady Brabourne College.

The Impact: Since awareness programmes are easy to implement with a little cost, it has been very much effective in the perspective of our college. Such initiatives focus on changing health knowledge and behavior at an individual level.

Contact Details

The Principal,
Lady Brabourne College,
P1/2, Suhrawardy Avenue, Kolkata 700 017, West Bengal.
Telephone (O) 033-22897720
E mail:pr1@ladybrabourne.com
Website:ladybrabourne.com

ANNEXURE VII

BEST PRACTICE II

Best Practice II :Since its inception in 2010, the Women's Studies Centre of our college has been exceptionally active.

The Objectives:

Lady Brabourne College caters exclusively to the educational needs of women. The institution has a U.G.C. funded *Women's Studies Centre* which undertakes research on gender issues, organizes seminars and various other programmes to discuss and deliberate on gender issues. The centre publishes materials on research on women's issues to promote women empowerment.

The Context:

2014, being the Platinum Jubilee Year of the college, the Women's Studies Centre celebrated the International Women's Day as well as the 5th birthday of the centre quite elaborately. The centre has also organized various events like short story writing competition, seminars, workshops, awareness programme and film-shows. It regularly publishes ISBN books and newsletters.

The Practice:

On the 8th march, 2015, on completion of five successful years of its journey, the Centre launched 'Nirbhaya' basically an outreach endeavor, deploying creative as well as audio-visual tools to generate awareness about sexual violence against women.

Rabindra Tirtha, the government-owned cultural complex at Rajarhat, Kolkata, invited the Centre of our college, to stage 'Nirupamatheke Nirbhaya' on 29th August as a tribute to Tagore on the occasion of his death anniversary. Like 26th of August the performances were once again a tremendous success that left the audience spellbound.

The Annual Newsletter with an ISSN number and two books, one in English ('The other Universe: An Anthology of Women's Studies') and the other in Bengali (titled 'Nari: Bastabe O Kalpabastabe'), both with ISBN numbers, have been published.

The Centre, in collaboration with School of Women's Studies, Jadavpur University and 'Sachetana' an NGO, organized in the college a seven-day Interdisciplinary Research Methodology Workshop on Women's Studies titled 'Politics of Gender: Family Community and the State' in October, 2015. The main aim of the workshop, organized in accordance with UGC guidelines, was to impart training to Ph.D. scholars and College or University teachers for research in Women's Studies.

The centre invited D. Basabi Chakrabarty, Rabindra Bharati University to speak on 'Feminism and Poetry' on 7th December, 2015.

Impact:

The Women's Studies Centre has become another feather to the academic cap of Lady Brabourne College. The students are greatly benefitted from the lectures and workshops of the renowned scholars and personalities who are stalwarts in different fields of Women's Studies research by listening to them. The Annual Newsletters published by this centre provides updated information on the publications and talks by the faculties of this college in the field of Women's Studies which will help the students a lot.

Contact Details

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West Bengal.
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Website:ladybrabourne.com

