



MATRIX 7.2.1

BEST PRACTICE 2

2021-22

1. Title of the Practice: Internal and External Academic Audits

2. Objectives of the Practice

Aim is to prevent onset of complacency in activities of the HEI at all levels and ensure a vigilant and persevering approach. (22 words)

3. The Context

The HEI already had an established tradition of close monitoring of its admission, teaching-learning and hostel activities since inception. However with changes in the national education scene academic processes have imbibed good practices from the corporate sectors of which multi-tiered audit is one. Given the complex nature of activities of the HEI ranging from core teaching-learning activities to sophisticated activities like project planning, defense for grants and intricate implementation without disturbing core activities, careful and sustained audit is a must. (80 words)

4. The Practice

The HEI started its systematic and standardizing academic audit programme over and above the audit conducted by the Government from 2019. IQAC Members accompanied the Principal, visiting all departments, support facilities, the entire expanse of the campus and collected responses from all Staff and students of the college. The team exposed themselves to experiences in first hand manner. Experts were invited from the affiliating and other Universities in 2021 twice to make up for 2020 the Covid 19 interruptions. Internal audits continued in 2021 as well. The IQAC made reports for the Internal Audits while the Experts held exhaustive closed-door sessions with the Principal and thereafter submitted their reports and Certificates. The HEI records the Audit activities in Criterion 6 of the AQAR of 21-22. (125 words)

5. Evidence of Success

- Post Exit Sessions with the Experts in the presence of the Principal a ripple effect was distinctly felt. Departments began identifying their weaknesses and tried to plug these in their preparation for the NAAC Audit in 2022.
- More organized documentation was attempted at departmental and administrative levels.
- There was an awareness of substantiating claims with supporting evidence and the Faculty and Staff engaged in a diligent effort to procure and authenticate such documents.
- An overall streamlining in all activities became noticeable. (85 words)